



Best-ReMaP

Healthy Food for a Healthy Future

M7.2 Inter-sectoral public procurements working group workshop(s)

Grant Agreement Number 951202

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Contributors and Acknowledgements

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Additionally, we would like to highlight the invaluable contributions that have gone into preparing the materials discussed in this document. Within this particular work, we would like to thank all WP7 partners, who contributed to achieve goals within the *M7.2 Inter-sectoral public procurements working group workshop(s)*, especially for their efforts in organizing a national meeting/inter-sectoral working group workshop on public food procurement with key sectors and stakeholders from the food procurement area.

Our sincere gratitude goes to the following Work Package 7 partners, who contributed in achieving the second Work Package 7 milestone (M7.2): Karin Schindler, Judith Benedics, Adelheid Weber (The Federal Ministry of Labour, Social Affairs, Health and Consumer Protection - BMASGK), Gabriele Antony, Jennifer Antosik, Carina Marbler, Rita Kichler (The Austrian National Public Health Institute - GOeG), Ivana Trifković, Vedrana Janjetovic-Cojo (Ministry of Civil Affairs of Bosnia and Herzegovina - MCA), Dragana Stojisavljević (PHI Institute for Public Health of the Republic of Srpska - PHI-RS), Aida Filipović Hadžiomerađić (Institute for Public Health of the Federation of Bosnia and Herzegovina - PHI-FBH), Betina Bergmann Madsen and Mette Svendgaard Høgholm (Copenhagen Municipality - CPH-MUN), Heli Kuusipalo, Susanna Raulio and Tiina Sirkjärvi (Finnish Institute for Health and Welfare - THL), Venetia-Maria Vraila, Orestis Varkarolis, Eleftheria Papachristou, Meropi Kontogianni, Adamandia Xekalaki and Mary Yannakoulia (Institute of Child Health - ICH), Anita Varga, Andrea Doroginé Török, Kinga Lucia Mihálydy (National Institute of Pharmacy and Nutrition - NIPN) and to Katarzyna Brukało and Oskar Kowalski (Medical University of Silesia in Katowice - SUM).

We would like to extend our thanks to the subcontractor Chamber of Commerce and Industry of Slovenia – the owner of the best practice – Catalogue of Foods for their active engagement in the Joint Action within Work Package 7, especially in providing sufficient instructions and information on the Catalogue of Foods to participating Member States and active involvement within bilateral meetings and inter-sectoral working group workshops. In addition, important thanks belongs to Copenhagen Municipality (CPH-MUN) from Denmark (Betina Bergmann Madsen), who has guided participating the WP7 Member States in understanding the public food procurement processes and actively joined within bilateral meetings and inter-sectoral working group workshops.

1 Inter-sectoral public procurements working group workshop(s) (M7.2)

1.1 Austria: BMASGK and GOeG

1.1.1 Meeting agenda of inter-sectoral public procurements working group workshops

Organizer: BMASGK and GoeG, Austria

Date and time: 12th January, 2022 at 9:00 AM - 2:00 PM CET, Meeting location: Online, Zoom

Time	Topic of discussion
9:00-9:05	1. Welcome and introduction (Federal Ministry of Social Affairs, Health, Care and Consumer Protection)
9:05-9:25	2. Introduction to the topic and the EU joint action „Best ReMaP“ (Federal Ministry of Social Affairs, Health, Care and Consumer Protection, Austrian National Public Health Institute, The City of Vienna)
9:25-9:40	3. Current situation of catering community in kindergartens and elementary schools (Federal Ministry of Social Affairs, Health, Care and Consumer Protection, Austrian National Public Health Institute)
9:40-10:20	4. Forum „Österreich isst regional“ (naBe) and the "Dynamic procurement system for foodstuffs" (Austrian Federal Procurement Agency, BBG)
10:20-10:30	BREAK
10:30-11:00	5. Food Procurement in the EU member states (NIJZ, Slovenia)
11:00-11:30	6. Best Practice Model Slovenia (Chamber of Commerce and Industry Slovenia – CCIS)
11:30-11:40	7. BREAK
11:40-13:15	8. Breakout Sessions
13:15-13:45	9. Reports from the breakout sessions, discussion (Federal Ministry of Social Affairs, Health, Care and Consumer Protection, Austrian National Public Health Institute)
13:45-14:00	10. Outlook (Federal Ministry of Social Affairs, Health, Care and Consumer Protection)

1.1.2 Meeting minutes of inter-sectoral public procurements working group workshops

Topic/Agenda item	Discussion and action items	Organisations responsible
1. Welcome and introduction		
2. Introduction to the topic and the EU joint action „Best ReMaP“	Austria has already taken measures and action in the three fields of the JA. Further actions have to be taken. The food monitoring was of special interest to the participants. Participants offered their support in work and especially in dissemination.	BMSPK Federal Ministry of Social Affairs, Health, Care and Consumer Protection GÖG Austrian National Public Health Institute AGES Austrian Agency for Health and Nutrition Safety
3. Current Situation of public procurement in kindergartens and primary schools	Link to the National Action Plan on Procurement was shared. https://www.nabe.gv.at No further discussion. Cooperation for WP 7 could already be found (see deliverable 7.1)	Stakeholders present at the intersectoral working group and many others.
4. Forum „Österreich isst regional“ (naBe) and the "Dynamic procurement system for foodstuffs (DBS)	The food supply at the Austrian Armed Forces is increasingly being developed in the direction of regional and climate-friendly menu planning → some recipe ideas can be found online. See https://www.nabe.gv.at/klimafreundliche-rezeptideen/ Dynamic Procurement System (DBS): in the food area currently 8 commodity groups included There are no costs for the users of the tool and there are various support services provided by the BBG (e.g. sample contracts, consulting). Various specifications can be taken into account such as special apple varieties → must be defined accordingly in the invitation to tender The e-shop cannot be tested easily, but click instructions (with screenshots) can be provided by the BBG Ostregion (NÖ/W): DBS to be further expanded in cooperation with Chamber of Agriculture Information on origin, nutritional values and the like are not a requirement for the inclusion of products → Requirements are defined by the body issuing the invitation to tender (e.g. certification by quality seals such as AMA or Fairtrade) Talks are being held with wholesalers and GS1 on origin labelling, as well as the gap-filling regulation. There is currently no uniform definition of the term "regional"; this is also discussed again and again in working groups. The DBS is used to regulate the awarding of contracts, the daily ordering is carried out via the established channels → DBS represents a secure channel for the awarding of contracts in accordance with public procurement law, after which a contract is drawn up	BBG

	<p>Note from Upper Austria: as a client: in you have to be close to the providers/suppliers in both phases in order not to lose long-standing suppliers (because they did not make the administrative hurdle into the DBS).</p> <p>Private gastronomy cannot participate as a bidder → theoretically, catering services could already be tendered/awarded via DBS, but this is not included at present</p>	
5. Food Procurement in the EU member states	<p>Process and outcome indicators are defined in the Joint Action for monitoring the objectives.</p> <p>The most important outcome indicators are: (1) develop a roadmap for further implementation steps for all EU member states; (2) develop and anchor food systems indicators for the European Semester (because it then entails mandatory reporting for the member states); 3) Define mechanisms for fostering cooperation among EU member states in the Joint Action priority areas.</p>	
6. Best Practice Model Slovenia	<p>Providers should keep the information about their offer up-to-date in the tool → has become established and saves time for companies in the long term</p> <p>- Almost all major suppliers / producers can be found in the tool → in the start-up phase of the tool, the Chamber of Commerce also provided strong support → especially market analysis used to be very challenging for the individual institutions such as kindergartens and schools → this was made much easier by the cooperation with the Chamber of Commerce, which is in good contact with the companies</p>	<p>BMSPK Federal Ministry of Social Affairs, Health, Care and Consumer Protection</p> <p>GÖG Austrian National Public Health Institute</p>
7. Breakout sessions	See the next topic (number 8).	
8. Reports from the breakout sessions, discussion	See images from the Online Tool Miro (1.1.5 Attachments)	
9. Outlook	Participants will keep informed. Follow up meeting in autumn/winter	

1.1.3 List of attendees of inter-sectoral public procurements working group workshops

LIST OF ATTENDEES
Federal Ministry Republic of Austria
Social Affairs, Health, Care and Consumer Protection
Austrian National Public Health Institute
Austrian Agency for Health and Food Safety
Austrian Association of Municipalities
Austrian Federal Procurement Agency, BBG
Austrian health insurance
Blueminds Company
Chamber of Commerce and Industry of Slovenia - (CCIS)
City of Vienna
Denmark – Copenhagen Municipality
Directorate of Education, Region of Burgenland
Directorate of Education, Region of Lower Austria
Directorate of Education, Region of Upper Austria
Federal Chamber of Labour
Federal Ministry Republic of Austria
Climate Action, Environment, Energy, Mobility, Innovation and Technology
Federal Ministry Republic of Austria
Education, Science and Research
Forum "Austria eats regionally"
GIVE - service center for health promotion in Austria's schools
Health Country Association, State of Carinthia (belongs to the region of Carinthia)
Health Fund Styria (belongs to the region of Styria)
Healthy eating from the start! (Public Health Programme)
Lower Austria >Does you good!< Health care Ltd. (belongs to the region of Lower Austria)
NIJZ – National Institute of Public Health, Ljubljana, Slovenia

LIST OF ATTENDEES
Peasant supply network, Styria
SIPCAN - Special Institute for Preventive Cardiology and Nutrition
Region of Burgenland
Region of Upper Austria

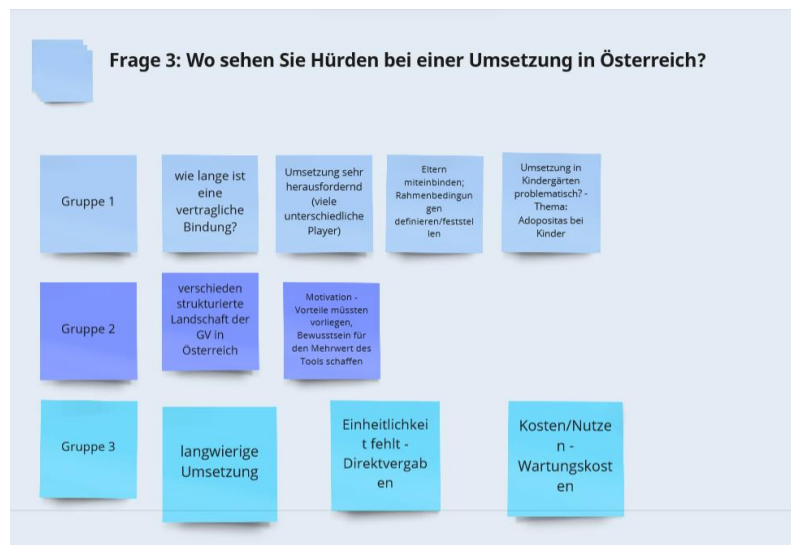
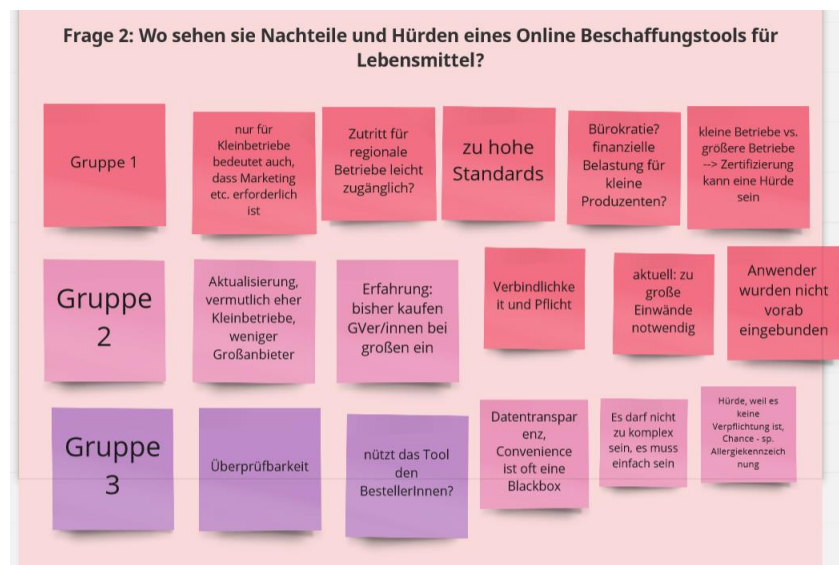
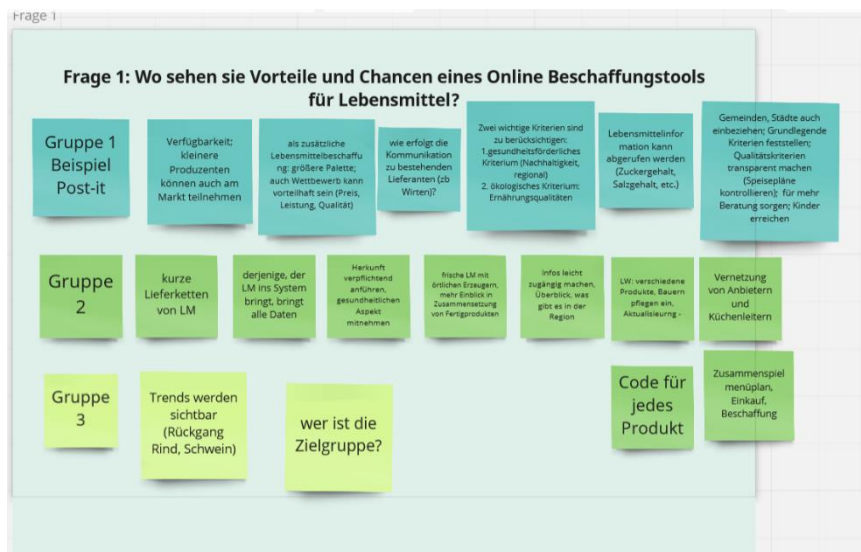
1.1.4 Roadmap for WP7 activities

PFP IMPLEMENTATION ROADMAP - AUSTRIA				
Task n.	Sub task n.	Name of the task	Deadline	Your implementation plan
Task 7.1	EU AND NATIONAL LEGISLATIVE FRAME AND INTERSECTORAL COOPERATION			
	Task 7.1.1	Preparation of the overview/applicative situation analyses of the existing EU and national legislation related to public food procurement	M7: April 2021 + 7.1 DELIVERABLE	done, but more information may be gathered during project
	Task 7.1.2	Identification of the relevant sectors and stakeholders in each of the MS(s)	M4: January 2021	done, but may be updated during project
	Task 7.1.3	Organization of an inter-sectoral group meeting/national meeting in each of the MSs	M16: by 19th January 2022 + 7.2 milestone	Meeting: 12th January 2022
		Identification of <u>members of intersectoral working group</u> (sectors, stakeholders, chambers,...)	by the end of October 2021 at the latest	
		Identification of PFP stakeholders, for the <u>local stakeholder forums</u> - in relation to WP2 (also discussion for national meetings)	end of October 2021 at the latest	
		Definition of the date of the national meeting (with participants and all speakers)	at least 1 month in advance to the meeting	
		Definition of the agenda and speakers	at least 1 month in advance to the meeting	
		To provide materials for milestone: <u>meeting agenda, meeting minutes, list of the members of intersectoral group, plan of action (roadmap) for the pilot implementation of PFP.</u> Use already prepared templates/examples of these materials.	by 19th January 2022 at the latest	

	Task 7.1.4	Identification of national/regional/local focal points (FP) for the institutionalized coordination implementation of the public food procuring activities at the national institution(s)	M18: March 2022	regarding the heterogeneity regarding public food procurement in Austria, the Austrian Federal Ministry of social affairs, health, care and consumer protection will be nominated in the first place (maybe additional institutions for potential regional FP occur during implementation)
Task 7.2	PARTICIPATING INSTITUTIONS AND KNOWLEDGE BUILDING			
	Task 7.2.1	Selection of one or more type(s) of public institutions or public food procurement service and within the selection type(s), at least five individual institutions will be selected for the implementation of the action	M15: by 15th December 2021 + 7.1 milestone	selected kindergartens and primary schools in 3 districts in Lower Austria
		To provide materials for milestone: <u>list of selected type(s) of public institutions and within this a list of selected individual institutions for the implementation of the action.</u> <u>Use already prepared template/example of these materials.</u>		done
	Task 7.2.2	Organization of knowledge transfer training(s) workshops	by M22: July 2022 + DELIVERABLE D7.2	Details need to be clarified with NIJZ
Task 7.3	PILOT PROCUREMENT TOOL AND JOINT PUBLIC TENDER			
	Task 7.3.1	Preparation of the overview of the available tools in the participating member states with recommendations for development of the joint pilot English-language Catalogue for selected food groups	by M17: February 2022	Tools we have identified may be screened by the Austrian Best ReMaP team and recommendations can be provided (list of tools may not be complete due to the heterogeneity of PFP in Austria)
	Task 7.3.2	Development and implementation of the national/regional/local pilot study based on the task 7.3.1 outcomes	by M26: November 2022 + milestone 7.3	pilot study on local level of the chosen institutions
	Task 7.3.3	Joint execution of public tender	by M30: March 2023 + 7.4 milestone	Details need to be clarified with NIJZ - role auf Best ReMaP MS? (MoH is not competent authority for public tenders)
		Pilot Catalogue of foods (completed and fulfilled) - deliverable	M32: May 2023 + 7.3 DELIVERABLE	Details need to be clarified with NIJZ - role auf Best ReMaP MS?
	Task 7.3.4	Development of the approach towards the EU market analysis with the aim to compose the joint EU list of food products	by M32: May 2023	Details need to be clarified with NIJZ - role auf Best ReMaP MS?
Task 7.4	PUBLIC FOOD PROCUREMENTS EVALUATION CRITERIA			

		Development of the evaluation criteria, based on the practical experiences and good practices from the field - with the inputs from the MS, based on the national specificities	by M34: July 2023 + 7.5 milestone	Details need to be clarified with NIJZ
		Two days workshop for the development of criteria	by M31: April 2023	Details need to be clarified with NIJZ
Task 7.5	CASE STUDIES			
		Comparison analyses -case studies: - template to describe the process and experiences from the individual MSs; - comparative analyses; - draft recommendation for the harmonized approach at the EU level, for the next steps/project.	by M36: September 2023	Description of Case Study will be provided by the Austrian Best ReMaP team, further tasks regarding analysis need to be defined
Task 7.6	EU HARMONISED FRAMEWORK FOR ACTION ON FOOD PROCUREMENTS IN PUBLIC SETTINGS			
		The successfully developed and implemented pilot protocol for the implementation of public procurement of foods in public settings will be consolidated in a EU Framework for action for public procurements of foods in public settings that intend to be transferred across EU MS through the EU High Level Group on Nutrition and Physical Activity.	by M36: September 2023 + 7.4 DELIVERABLE	Role and specific tasks of MS for this project task need to be clarified
Task 7.7	RECOMMENDATIONS FOR SUSTAINABLE POLICY DEVELOPMENT			
	Task 7.7.1	Organization of the roundtable to present the employed good practices and the pilot approach and provide the feedback from the MS	by M35: August 2023	Role and specific tasks of MS for this project task need to be clarified
	Task 7.7.2	Recommendations for further developments of the approach will be provided in line with WP 4, to support the effective institutionalized implementation of the results and the MS and EU level use.	by M36: September 2023	Role and specific tasks of MS for this project task need to be clarified
		-Draft report with policy recommendations prepared	by M34: July 2023	Role and specific tasks of MS for this project task need to be clarified
		-Report with policy recommendations finalized	by M36: September 2023	Role and specific tasks of MS for this project task need to be clarified

1.1.5 Attachments: Images from the Online Tool Miro



Frage 5: Wie schätzen sie die Relevanz von so einem Online Beschaffungstool in Österreich ein?



(...) andere Themen, die Ihnen wichtig sind.



1.2 Bosnia and Herzegovina: MCA, PHI-FBH, PHI-RS

1.2.1 Meeting agenda of inter-sectoral public procurements working group workshops

Organizer: Ministry of Civil Affairs of Bosnia and Herzegovina

Date and time: 14th February, 2022 at 9:00 – 14:00 CET

Meeting location: Sarajevo/Vlašić/Teslić/Petrovo and online

Time	Topic of discussion
08:45-09:00	Registration of participants
09:00-09:20	Opening remarks <ul style="list-style-type: none"> • Ministry of Civil Affairs of BiH • Ministry of Health and Social Welfare of the Republic of Srpska • Institute for Public Health of the Federation of Bosnia and Herzegovina • Public Health Institute of the Republic Srpska • National Institute of Public Health of the Republic of Slovenia
09:20-10:00	1. Presentation of Project Best-ReMap and legislative documents in the area of public procurement of foods (EU legislation, the Maltese Presidency outcomes and JRC report, the Slovene legislative solutions in the EU legislative context and discussion on exemption). <i>Speaker: NIJZ</i>
10:00-11:00	2. Presentation of the current situation regarding public food procurement in the Republic of Srpska and Federation of Bosnia and Herzegovina <i>Speakers: Public Health Institute of the Republic of Srpska and Institute for Public Health of the Federation of BiH</i>
11:00-11:30	Coffee break
11:30-12:30	3. Presentation of the Catalogue of Foods – Slovenian and Danish -Copenhagen's experience and good practice, other good best practices. <i>Speakers: CCIS and CPH-MUN</i>
12:30-13:30	4. Discussion of identified differences and similarities in PFP based on report (D7.1), relevant for the visited MS. <i>Moderators: NIJZ and representatives of the Ministry of Civil Affairs of Bosnia and Herzegovina, Public Health Institute of the Republic of Srpska, Ministry of Health and Social Welfare of the Republic of Srpska and Institute for Public Health of the Federation of BiH, Federal Ministry of Health</i>
13:30-14:00	5. Key conclusions of the meeting
14:00	End of the meeting

1.2.2 Meeting minutes of inter-sectoral public procurements working group workshops

Topic of discussion	Action item	Person/Organisation responsible
<p>1. Presentation of Project Best-ReMaP and legislative documents in the area of public procurement of foods (EU legislation, the Maltese Presidency outcomes and JRC report, the Slovene legislative solutions in the EU legislative context and discussion on exemption).</p> <p>Short presentation about JA Best-ReMaP, including general information, specific goals and work packages content, as well as detailed description of tasks and responsibilities, deliverables and milestone, key challenges and future steps in implementation of WP7 was delivered to participants.</p> <p>It was followed by presentation of legislative and other relevant EU documents related to public foods procurement (PFP). As regards to public procurements and stakeholder's views at the EU level, the preliminary data of the second STOP stakeholder survey was presented. Participants were introduced to Slovenian model of PFP, which is recognized and used as a good practice for JA Best-ReMaP. Special attention was paid to stakeholders and intersectoral challenges and exemption in PFP.</p>		<p>National Institute of Public Health Slovenia</p>
<p>2. Presentation of the current situation regarding public food procurement in the Republic of Srpska and Federation of Bosnia and Herzegovina</p> <p>Current situation in the field of public food procurement were described in detail in the presentations that were delivered by National Coordinators for Nutrition of the Federation BiH and Republic of Srpska). Relevant policies and strategic document on improving children's nutrition in FBiH and RS were presented and various guidelines as a tool for implementing the above documents as well. Based on findings from the conducted population health researches and studies there were indicated the problems in nutrition in the youngest generation and other vulnerable groups. Unhealthy food is widely available in public environments, contributing to the development of obesity and chronic health-related diseases. Obesity is one of the leading public health challenges both in the world and in Republic of Srpska and Federation of Bosnia and Herzegovina. Educational institutions in both entities can be</p>		

<p>important factors in the development of healthy eating habits in children as well as a risk factor for the development of obesity and related diseases. In addition, they are recognized in both entities and as places where children should be provided with healthy and nutritious meals.</p> <p>It was introduced BiH Law on Public Procurement which is viewed as a potential for change the food environment. The law on public procurement in both entities is recognized as an instrument for improving the supply of food to public institutions. At the same time, obstacles were noticed in the lack of tools that would help in better defining public procurement and better understanding of suppliers and those who announce public calls.</p> <p>It has been described that all public institutions that provide food services are included in PFP and PFP is done in intersectoral cooperation of kindergardens, schools, elderly homes etc. at municipal level, ministries at cantonal and entity level including: Ministry of Education, Ministry of Health, Ministry of Agriculture Water Supply and Forestry, State Agency for Public Procurement. Available tools and guidelines for PFP have been presented. Way of order award, selection criteria, technical specifications have been described. List of products for market research was described as well Domestic products are encouraged but law on PFP does not allow preferential treatment. It has been explained that all parties need to respect the Law on Protection of the Population from Infectious Diseases, the Law on Food, and the Law on Waste Management. Main constraints faced by institutions were described (high prices, poor food supply, public tender without open lots and delivery problems). Use of nutrition quality scheme implementation was described and available food standards Need for further improvement of PFP was expressed.</p>		<p>Public Health Institute of the Republic of Srpska</p> <p>Institute for Public Health of the Federation of Bosnia and Herzegovina</p>
<p>3. Presentation of the Catalogue of Foods – Slovenian and Danish - Copenhagen's experience and good practice, other good best practices.</p> <p>In Slovenia, Catalogue of Foods for PFP is web application, which has been developed as a harmonised solution in the intersectoral working group. The Catalogue is further developed by food categories, product subcategories, product types and suppliers by regions. It has benefits for public institutions as it enables them fast, efficient and professional preparation of the public procurement document. Up to 12% of the PFP has to be organic food, 20%</p>		<p>Chamber of Commerce and Industry of Slovenia</p> <p>Municipality of Copenhagen</p>

<p>should be food of confirmed quality, and 20% of food may be procured directly from supplier, based on procurement contract.</p> <p>PFP system in Denmark is more centralised than in Slovenia and it offers more options for work on sustainability (for example, Catalogue of Foods). It supports smaller supply chains. In this system, all municipalities from the territory of Denmark are represented and they work together, although there are big differences between them. There is 100% organic food in Copenhagen only. Public food procurement officers' network was established focused on desired future. Only one officer is in charge for public procurement in Copenhagen.</p>		
<p>4. Discussion of identified differences and similarities in PFP based on report (D7.1), relevant for the visited MS.</p> <p>Discussion was related to EU legislation, the Maltese Presidency outcomes and JRC report, the Slovene legislative solutions in the EU legislative context. In discussion similarities with Slovenian situation in PFP before has been taken actions has been expressed.</p> <p>In the discussion, the observed obstacles in the implementation of the public procurement procedure in preschool institutions were discussed, and the review was made by the representatives of preschool institutions from Trebinje and Mostar. Also in the discussion was a representative of the Ministry of Education and Culture of Republika Srpska, who pointed out that they accepted the proposal of 18 preschools and schools in Republika Srpska to participate in work package 7 and piloting a program to help public procurement of food, food catalogue, developed by the partner in the package 7.</p> <p>The discussion highlighted the similarities and differences and similar and different problems faced by colleagues from Slovenia and Denmark in the process of public procurement of food. After long discussions, they realized that instruments should be created that will facilitate the procurement of food for both suppliers and those who announce a public call.</p>		<p>Moderated by:</p> <p>National Institute of Public Health Slovenia</p>

Key conclusions of the meeting:

- First meeting of intersectoral group members made extended insight in EU legislation, the Maltese Presidency outcomes and JRC report, the Slovene legislative solutions in the EU legislative context related to PFP.
- Actions taken by Slovenia and offered legislative solutions are recognized as possible and feasible solutions for improvement of PFP in both entities. Use the experience of partners from Slovenia and Denmark to make better use of their existing capacities and improve the food procurement system
- Involve the Chamber of Commerce and responsible ministries in building a system to assist in the food procurement process
- Involve the designated institution in piloting and use the pilot's experience in order to introduce changes in the food procurement process
- Inclusion of state level institutions in charge for PFP and other interested parties /stakeholders in discussions with entity intersectoral groups is needed. Wide lobbying should be ensured in the field of health.
- Catalogue of Food will be tested in selected 5 kindergartens in Federation BiH and 5 kindergartens in Republic of Srpska within the JA Best-ReMaP.
- Identified issues related to PFP in Federation of Bosnia and Herzegovina are basis for further intersectoral groups will have meet soon to discuss and agree on further activities as planned by project.
- Participants welcomed presented model of Catalogue of Foods as it allows involvement of more suppliers, including small-volume manufacturers. In that context, the existing BiH Public Procurement Law should be amended as it eliminates small producers as tender participants. Quality of food product should be defined, as well as registration of all products and manufacturers for the Catalogue of Foods.

1.2.3 List of attendees of inter-sectoral public procurements working group workshops

LIST OF ATTENDEES
Public Institution for Preschool Education „Naša radost“ Trebinje
Federal Ministry of Agriculture, Water Management and Forestry
Institute for Public Health of Federation BiH
Ministry of Family, Youth and Sports of Republic of Srpska Government
Chamber of Commerce of Republic of Srpska
Ministry of Education and Culture of Republic of Srpska Government
Ministry of Agriculture, Forestry and Water Management of Republic of Srpska Government
Institution „Dječiji vrtići“ (Kindergardens) Mostar
Association of Municipalities and Cities of Republika Srpska
Chamber of Economy of the Federation of Bosnia and Herzegovina
Ministry of Health and Social Welfare of the Republic of Srpska Government, Sector of Public Health, International Cooperation and European Integration
Public Procurement Agency of Bosnia and Herzegovina
Ministry of Education of Canton Sarajevo
Ministry of Economy and Entrepreneurship of Republic of Srpska Government
Ministry for European Integration and International Cooperation of Republic of Srpska Government
Ministry of Administration and Local Self-Government of Republic of Srpska Government
Public Health Institute of Republic of Srpska
Institute for Public Health of Federation BiH
Ministry of Civil Affairs of Bosnia and Herzegovina
Kindergarten "Čika Jova Zmaj" Bijeljina
National Institute of Public Health of Slovenia
Chamber of Commerce and Industry of Slovenia
UNICEF in Bosnia and Herzegovina

1.2.4 Roadmap for WP7 activities

Institutions: MCA, PHI-FBH

PFP IMPLEMENTATION ROADMAP				
Task n.	Sub task n.	Name of the task	Deadline	Your implementation plan
Task 7.1	EU AND NATIONAL LEGISLATIVE FRAME AND INTERSECTORAL COOPERATION			
	Task 7.1.1	Preparation of the overview/applicative situation analyses of the existing EU and national legislation related to public food procurement	M7: April 2021 + 7.1 DELIVERABLE	Situation analysis for done by Institute of Public Health of Federation of BiH completed in time (deadline met).
	Task 7.1.2	Identification of the relevant sectors and stakeholders in each of the MS(s)	M4: January 2021	Sectors from Federation of Bosnia and Herzegovina entity identified in time (deadline met).
	Task 7.1.3	Organization of an inter-sectoral group meeting/national meeting in each of the MSs	M16: by 19th January 2022 + 7.2 milestone	Due to Covid and holidays Intersectoral workshop will be organised by MCA for both entity intersectoral groups planned for 14th of February 2022. Preliminary agenda and roadmap completed in time (deadline met).
		Identification of <u>members of intersectoral working group</u> (sectors, stakeholders, chambers,...)	by the end of October 2021 at the latest	Sectors have been identified but members of group will be nominated by the institutions for the intersectoral group meeting in later stage.
		Identification of PFP stakeholders, for the <u>local stakeholder forums</u> - in relation to WP2 (also discussion for national meetings)	end of October 2021 at the latest	We included local stakeholders and we expect their participation at intersectoral working group meeting.
		Definition of the date of the national meeting (with participants and all speakers)	at least 1 month in advance to the meeting	Challenges faced due to complicated administrative and organisational structure and covid and holiday situation.
		Definition of the agenda and speakers	at least 1 month in advance to the meeting	Agenda and speakers defined in time.
		To provide materials for milestone: <u>meeting agenda, meeting minutes, list of the members of intersectoral group, plan of action (roadmap) for the pilot implementation of PFP.</u>	by 19th January 2022 at the latest	Due to Covid and holidays Intersectoral workshop will be organised by MCA for both entity intersectoral groups planned for 14th of February 2022. Preliminary agenda and roadmap completed in time (deadline met).
		Use already prepared templates/examples of these materials.		

	Task 7.1.4	Identification of national/regional/local focal points (FP) for the institutionalized coordination implementation of the public food procuring activities at the national institution(s)	M18: March 2022	We hope to be able to identify them after intersectoral working group meeting and that we will be able to meet deadline.
Task 7.2	PARTICIPATING INSTITUTIONS AND KNOWLEDGE BUILDING			
	Task 7.2.1	Selection of one or more type(s) of public institutions or public food procurement service and within the selection type(s), at least five individual institutions will be selected for the implementation of the action	M15: by 15th December 2021 + 7.1 milestone	Out of list of institutions five institutions selected in time (deadline met).
		To provide materials for milestone: <u>list of selected type(s) of public institutions and within this a list of selected individual institutions for the implementation of the action.</u> <u>Use already prepared template/example of these materials.</u>		Five institutions selected in time (deadline met).
	Task 7.2.2	Organization of knowledge transfer training(s) workshops	by M22: July 2022 + DELIVERABLE D7.2	Possible challenges of covid situation.
Task 7.3	PILOT PROCUREMENT TOOL AND JOINT PUBLIC TENDER			
	Task 7.3.1	Preparation of the overview of the available tools in the participating member states with recommendations for development of the joint pilot English-language Catalogue for selected food groups	by M17: February 2022	There are several Guidelines related to nutrition and food in preschool institutions of Federation of Bosnia and Herzegovina and will be on disposal for needs of this task.
	Task 7.3.2	Development and implementation of the national/regional/local pilot study based on the task 7.3.1 outcomes	by M26: November 2022 + milestone 7.3	Challenge may be lack of time to complete it and need for financial resources for persons in public institutions who will conduct a pilo study.
	Task 7.3.3	Joint execution of public tender	by M30: March 2023 + 7.4 milestone	Not adequate information yet.
		Pilot Catalogue of foods (completed and fulfilled) - deliverable	M32: May 2023 + 7.3 DELIVERABLE	We need good instructions.
	Task 7.3.4	Development of the approach towards the EU market analysis with the aim to compose the joint EU list of food products	by M32: May 2023	It will be challenging to find joint way but this project is a right way to find one.
Task 7.4	PUBLIC FOOD PROCUREMENTS EVALUATION CRITERIA			

		Development of the evaluation criteria, based on the practical experiences and good practices from the field - with the inputs from the MS, based on the national specificities	by M34: July 2023 + 7.5 milestone	It will be challenging to find joint way but this project is a right way to find one.
		Two days workshop for the development of criteria	by M31: April 2023	It will be challenging to find joint way but this project is a right way to find one.
Task 7.5	CASE STUDIES			
		Comparison analyses -case studies: - template to describe the process and experiences from the individual MSs; - comparative analyses; - draft recommendation for the harmonized approach at the EU level, for the next steps/project.	by M36: September 2023	We hope that with good instructions we will be able to complete task from our side.
Task 7.6	EU HARMONISED FRAMEWORK FOR ACTION ON FOOD PROCUREMENTS IN PUBLIC SETTINGS			
		The successfully developed and implemented pilot protocol for the implementation of public procurement of foods in public settings will be consolidated in a EU Framework for action for public procurements of foods in public settings that intend to be transferred across EU MS through the EU High Level Group on Nutrition and Physical Activity.	by M36: September 2023 + 7.4 DELIVERABLE	
Task 7.7	RECOMMENDATIONS FOR SUSTAINABLE POLICY DEVELOPMENT			
	Task 7.7.1	Organization of the roundtable to present the employed good practices and the pilot approach and provide the feedback from the MS	by M35: August 2023	We hope that we will be able to contribute from our experience and work done through project.
	Task 7.7.2	Recommendations for further developments of the approach will be provided in line with WP 4, to support the effective institutionalized implementation of the results and the MS and EU level use.	by M36: September 2023	We hope that we will be able to contribute from our experience and work done through project.
		-Draft report with policy recommendations prepared	by M34: July 2023	We hope that we will be able to contribute from our experience and work done through project.
		-Report with policy recommendations finalized	by M36: September 2023	We hope that we will be able to contribute from our experience and work done through project.

Institution: PHI-RS

PFP IMPLEMENTATION ROADMAP				
Task n.	Sub task n.	Name of the task	Deadline	Your implementation plan
Task 7.1	EU AND NATIONAL LEGISLATIVE FRAME AND INTERSECTORAL COOPERATION			
	Task 7.1.1	Preparation of the overview/applicative situation analyses of the existing EU and national legislation related to public food procurement	M7: April 2021 + 7.1 DELIVERABLE	Situation analysis for done by Public Health Institute of the Republic Srpska completed in time (deadline met).
	Task 7.1.2	Identification of the relevant sectors and stakeholders in each of the MS(s)	M4: January 2021	Relevant sectors and stakeholders from the Republic of Srpska identified in time (deadline met).
	Task 7.1.3	Organization of an inter-sectoral group meeting/national meeting in each of the MSs	M16: by 19th January 2022 + 7.2 milestone	Due to COVID-19 pandemic and many non-working days in the Republic of Srpska in January, it was necessary to postpone intersectoral meeting for 14th February and inter-sectoral meeting will be organised for 14th February 2022 by MCA for both entity intersectoral groups. Preliminary agenda and roadmap completed in time (deadline met).
		Identification of <u>members of intersectoral working group</u> (sectors, stakeholders, chambers,...)	by the end of October 2021 at the latest	Sectors, stakeholders and chamber have been identified, but members of this group will be nominated by the institutions for the intersectoral group meeting by February 07, 2022 at the latest. On January 26, 2022, the Public Health Institute of the Republic Srpska sent an official letter to the identified sectors, stakeholders, chamber to appoint their representatives/members for the intersectoral working group of the Republic Srpska.
		Identification of PFP stakeholders, for the <u>local stakeholder forums</u> - in relation to WP2 (also discussion for national meetings)	end of October 2021 at the latest	We included local stakeholders and we expect their participation at intersectoral working group meeting.
		Definition of the date of the national meeting (with participants and all speakers)	at least 1 month in advance to the meeting	Challenges faced due to complicated administrative and organisational structure and covid and holiday situation.
		Definition of the agenda and speakers	at least 1 month in advance to the meeting	Agenda and speakers defined in time
		To provide materials for milestone: <u>meeting agenda, meeting minutes, list of the members of intersectoral group, plan of action (roadmap) for the pilot implementation of PFP.</u>	by 19th January 2022 at the latest	Due to Covid and holidays, Intersectoral workshop will be organised by MCA for both entity intersectoral groups planned for 14th of February 2022. Preliminary agenda and roadmap completed in time (deadline met).

		Use already prepared templates/examples of these materials.		
	Task 7.1.4	Identification of national/regional/local focal points (FP) for the institutionalized coordination implementation of the public food procuring activities at the national institution(s)	M18: March 2022	We hope to be able to identify them after intersectoral working group meeting and that we will be able to meet deadline.
Task 7.2	PARTICIPATING INSTITUTIONS AND KNOWLEDGE BUILDING			
	Task 7.2.1	Selection of one or more type(s) of public institutions or public food procurement service and within the selection type(s), at least five individual institutions will be selected for the implementation of the action	M15: by 15th December 2021 + 7.1 milestone	Public institutions are already chosen. We have included 15 public kindergartens, and 3 public primary schools from 16 Municipalities. We have a great interest of selected institutions, preschool institutions, to participate in the pilot. We hope that the interest will continue. We expect that there will be additional questions and that the education will provide answers to them
		To provide materials for milestone: <u>list of selected type(s) of public institutions and within this a list of selected individual institutions for the implementation of the action.</u> <u>Use already prepared template/example of these materials.</u>		Contact person for each instruction was confirmed
	Task 7.2.2	Organization of knowledge transfer training(s) workshops	by M22: July 2022 + DELIVERABLE D7.2	We expect more information on this task. Challenge: COVID-19
Task 7.3	PILOT PROCUREMENT TOOL AND JOINT PUBLIC TENDER			
	Task 7.3.1	Preparation of the overview of the available tools in the participating member states with recommendations for development of the joint pilot English-language Catalogue for selected food groups	by M17: February 2022	"In Republika Srpska we do not have any kind of tools for PFP. In the Republika Srpska, we have the standards for planning menus in kindergartens for children aged one to six - menus and norms, and instructions on how to apply these standards, and several guidelines related to nutrition and food for school children.
	Task 7.3.2	Development and implementation of the national/regional/local pilot study based on the task 7.3.1 outcomes	by M26: November 2022 + milestone 7.3	The Public Health Institute of the Republic Srpska also have software for planning meals which can be useful in creation of meals in kindergartens, but we do not know if it can be useful for public procurement of food."
	Task 7.3.3	Joint execution of public tender	by M30: March 2023 + 7.4 milestone	We hope that the pilot in the selected institutions will be conducted in accordance with the plan, since we know all the institutions well and cooperate with them in the process of improving the nutrition of children in kindergartens and schools. Challenge may be lack of time to complete it and need for financial resources for persons in public institutions who will conduct a pilot study

		Pilot Catalogue of foods (completed and fulfilled) - deliverable	M32: May 2023 + 7.3 DELIVERABLE	Not adequate information yet.
	Task 7.3.4	Development of the approach towards the EU market analysis with the aim to compose the joint EU list of food products	by M32: May 2023	This will be very interesting for us and we think it will be useful if we achieve it, since the institutions have just recognized the lack of information about food during the preparation of the tender as one of the obstacles.
PUBLIC FOOD PROCUREMENTS EVALUATION CRITERIA				
Task 7.4		Development of the evaluation criteria, based on the practical experiences and good practices from the field - with the inputs from the MS, based on the national specificities	by M34: July 2023 + 7.5 milestone	We think that this task is both challenging and promising for us and we believe that if there is a recommendation for the harmonization of the criteria at the EU level it will be very helpful for Republic of Srpska.
		Two days workshop for the development of criteria	by M31: April 2023	
CASE STUDIES				
Task 7.5		Comparison analyses -case studies: - template to describe the process and experiences from the individual MSs; - comparative analyses; - draft recommendation for the harmonized approach at the EU level, for the next steps/project.	by M36: September 2023	We expect to have more information on this task.
EU HARMONISED FRAMEWORK FOR ACTION ON FOOD PROCUREMENTS IN PUBLIC SETTINGS				
Task 7.6		The successfully developed and implemented pilot protocol for the implementation of public procurement of foods in public settings will be consolidated in a EU Framework for action for public procurements of foods in public settings that intend to be transferred across EU MS through the EU High Level Group on Nutrition and Physical Activity.	by M36: September 2023 + 7.4 DELIVERABLE	
RECOMMENDATIONS FOR SUSTAINABLE POLICY DEVELOPMENT				
Task 7.7	Task 7.7.1	Organization of the roundtable to present the employed good practices and the pilot approach and provide the feedback from the MS	by M35: August 2023	We strongly suggest the participation of representatives of the engaged Ministries and other institution from the intersectoral group, and also from representatives of nominated institutions.
	Task 7.7.2	Recommendations for further developments of the approach will be provided in line with WP 4, to support the effective institutionalized implementation of the results and the MS and EU level use. -Draft report with policy recommendations prepared	by M36: September 2023	We hope that we will be able to contribute from our experience and work done through project.
			by M34: July 2023	We hope that we will be able to contribute from our experience and work done through project.

		-Report with policy recommendations finalized	by M36: September 2023	We hope that we will be able to contribute from our experience and work done through project.
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1.2.5 Attachments

- Link for information about the meeting held which was posted on the MCA BIH Official Website:
<http://www.mcp.gov.ba/publication/read/odrzan-sastanak-u-okviru-eu-zajednicke-akcije-o-?pageld=0> and Twitter:
<https://twitter.com/civilnposlovi>.

1.3 Denmark: CPH-MUN

1.3.1 Meeting agenda of inter-sectoral public procurements working group workshops

Meeting name: 1st Inter-sectoral meeting in Denmark

Organizer: CPH Municipality, Betina Bergmann Madsen

Date and time: 7th Feb 2022, Time: 13:00-16:00 (1-4pm)

Meeting location: Online, Teams

Time	Topic of discussion
13.00-13.10	1. Welcome and introduction to participants and speakers. (Speaker: Project Manager, WP7, CPH-MUN).
13.10-13.30	2. Presentation of current state of public food procurement in CPH (Speaker: Procurement Officer /Tender Lawyer, CPH-MUN), 5 min to questions.
13.30-13.50	3. Presentation of the JA Best ReMaP project regarding public food procurement in EU. (Speaker: National Institute of Public Health, Slovenia), 5 min to questions
13.50-14.00	Break – time for standing up, tee, coffee water....
14.00-14.40	4. Presentation of the Catalogue of Foods – Slovenian good practice, other good best practices. (Speaker: CCSI). 15 minutes for questions
14.40-15:00	5. Project Overview focus on the Pilot (Speaker: Procurement Officer /Tender Lawyer, CPH-MUN)
15:00-15:40	6. Workshop in breakout sessions, Focal Points
15:40-15.55	7. DG SANTE connection to Best ReMap (Speaker: DG Sante)
15:55-16:00	8. Wrap up of the meeting

1.3.2 Meeting minutes of inter-sectoral public procurements working group workshops

Topic of discussion	Action item	Person/Organisation responsible
1. The Catalogue of Food	<ul style="list-style-type: none"> The Public Food Procurement is very centralized in Denmark, compared to Slovenia. With this opportunity and tools, it will help the everyday life in Denmark (procurement). With the app, it will help become more up to date In Denmark, there can be a challenge in categorizing the goods alike 	
2. The quality of the catalogues: <i>How is it made sure, that there is not "double information" and what does the companies/suppliers say?</i>	<ul style="list-style-type: none"> Companies see the benefit because their products are better recognized and more often used in the catalogue. The first steps are really demanding but further maintenance is less. The app saves the companies a lot of money and time (resources). Here they only insert data once and then the data can be exported while fulfilling the procurement document published by the public institution. Hoping for another solution for the catalogue in Denmark (maybe where it is done electronically) When working in national contexts, more possible solutions are explored in the JA Best-ReMaP, the better implementable solutions could be recommended to the European Commission. The EC will be discussing the measures in PFP together with MSs in autumn 2023. 	<p>Here are answers from <i>NIJZ</i> and <i>CCS/</i> summarized.</p> <p>CPH-MUN will make sure to involve the IT department from CPH-MUN who has knowledge about data management in CPH-MUN. Additionally, CPH-MUN will also contact Fokus Fødevarer, who already has a good catalogue where some types of food are categorized in subcategories.</p>
3. GS1 as a possible focal point	<ul style="list-style-type: none"> For Denmark (and other EU- countries) it would be interesting to see how much of the industry's existing systems could be useful, FX. The GDSN network (GS1 and Region Midt). 	CPH-MUN is responsible for follow-up with GS1 (GS1)
4. How is this solution valuable in Denmark? Encourages to ensure that there actually is a need. What is it that it	<ul style="list-style-type: none"> The solution is valuable in Denmark as it can simplify and systematize the procurement work. 	CPH-MUN will meet with and involve the Danish national procurement network to discuss how this

can solve, that we don't already have a solution for?

5. Workshop input can be found in the Miro board.



solution can be valuable for Danish PFP.

CPH-MUN will make sure to use the comments in the Miro board in the coming work for developing the plan for the pilot process.

1.3.3 List of attendees of inter-sectoral public procurements working group workshops

LIST OF ATTENDEES	
The Danish Veterinary and Food Administration	
The Danish Veterinary and Food Administration (Minimum criteria)	
The Danish Building and Property Agency (Procurement of canteen meals)	
Region Syd	
National network of tender officers	
Hørkram Foodservice	
Dagrofa Foodservice	
Fokus fødevarer	
GS1	
CPH-Mun, Properties and Purchase	
CPH-Mun	
DG Sante	
National Institute of Public Health, Slovenia	
Chamber of Commerce and Industry of Slovenia	
National Institute of Public Health, Slovenia	

1.3.4 Roadmap for WP7 activities

PFP IMPLEMENTATION ROADMAP				
Task n.	Sub task n.	Name of the task	Deadline	Your implementation plan
Task 7.1	EU AND NATIONAL LEGISLATIVE FRAME AND INTERSECTORAL COOPERATION			
	Task 7.1.1	Preparation of the overview/applicative situation analyses of the existing EU and national legislation related to public food procurement	M7: April 2021 + 7.1 DELIVERABLE	Done
	Task 7.1.2	Identification of the relevant sectors and stakeholders in each of the MS(s)	M4: January 2021	Done
	Task 7.1.3	Organization of an inter-sectoral group meeting/national meeting in each of the MSs	M16: by 19th January 2022 + 7.2 milestone	In process. Challenges in collecting the right people to participate. We have also been challenged in not having enough resources for the project. From January 1st more resources are prioritised to the project. The task is expected to be finished by the end of Feb as promised.
		Identification of <u>members of intersectoral working group</u> (sectors, stakeholders, chambers,...)	by the end of October 2021 at the latest	Done
		Identification of PFP stakeholders, for the <u>local stakeholder forums</u> - in relation to WP2 (also discussion for national meetings)	end of October 2021 at the latest	Done
		Definition of the date of the national meeting (with participants and all speakers)	at least 1 month in advance to the meeting	Done
		Definition of the agenda and speakers	at least 1 month in advance to the meeting	Done

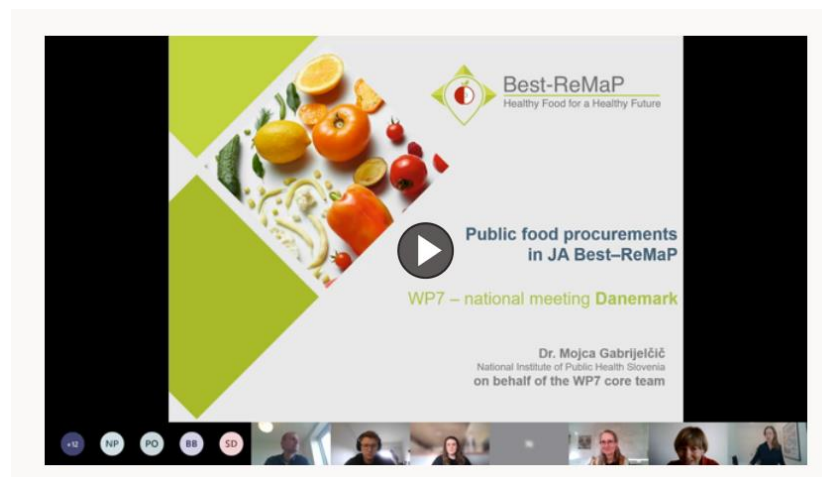
		To provide materials for milestone: <u>meeting agenda, meeting minutes, list of the members of intersectoral group, plan of action (roadmap) for the pilot implementation of PFP.</u> Use already prepared templates/examples of these materials.	D7.2 by 19th January 2022 at the latest	Done
	Task 7.1.4	Identification of national/regional/local focal points (FP) for the institutionalized coordination implementation of the public food procuring activities at the national institution(s)	M18: March 2022	- List EU food procurement officers in the participating countries, Agree/decide the name for the network of EU food procurement officers, Make a suggestion for the organisation of the network, Arrange a meeting for EU PFP officers, Prepare the baseline questionnaire for the participating procurement officers. Betina is responsible for this task.
Task 7.2	PARTICIPATING INSTITUTIONS AND KNOWLEDGE BUILDING			
	Task 7.2.1	Selection of one or more type(s) of public institutions or public food procurement service and within the selection type(s), at least five individual institutions will be selected for the implementation of the action	M15: by 15th December 2021 + 7.1 milestone	- M7.2.1 is done. Following we plan to involve the participants in the development of the protocol for conducting the pilot including decision on focal points and tools. We are currently discussing if it is possible to include different tools for the different institutions or if we rather should choose one tool.
		To provide materials for milestone: <u>list of selected type(s) of public institutions and within this a list of selected individual institutions for the implementation of the action.</u> <u>Use already prepared template/example of these materials.</u>		- Done
	Task 7.2.2	Organization of knowledge transfer training(s) workshops	by M22: July 2022 + DELIVERABLE D7.2	- "CPH - Mun" will suggest a meeting in Slovenia where we will give input to the training material. We would like to talk to Slovenian team about the Danish role in the preparation of the training material.
Task 7.3	PILOT PROCUREMENT TOOL AND JOINT PUBLIC TENDER			

	Task 7.3.1	Preparation of the overview of the available tools in the participating member states with recommendations for development of the joint pilot English-language Catalogue for selected food groups	by M17: February 2022	- We plan to collect information about the tools from the Danish national procurement officers network. At this meeting recommendations on amendments will also be discussed and recommendations shared with Best ReMaP. We plan to have this meeting right after the inter-sectorial meeting. Betina is responsible for arranging this meeting.
	Task 7.3.2	Development and implementation of the national/regional/local pilot study based on the task 7.3.1 outcomes	by M26: November 2022 + milestone 7.3	-Involvement of the involved institutions. As the tenders typically are very big, we consider to conduct the pilot as workshop with dairy as an example. We expect a Focal point to be involvement of GS1 and identification of Quality data. This prioritization may change after the intersectorial national meeting and the meeting with the national procurement officers network. IT department in KK involved.
	Task 7.3.3	Joint execution of public tender	by M30: March 2023 + 7.4 milestone	- We have concerns about the possibilities for making one joined tender. We would like to discuss benefits and risks regarding a joined EU tender.
		Pilot Catalogue of foods (completed and fulfilled) - deliverable	M32: May 2023 + 7.3 DELIVERABLE	
	Task 7.3.4	Development of the approach towards the EU market analysis with the aim to compose the joint EU list of food products	by M32: May 2023	- We are not sure if it is beneficial with a joint EU list of food products.
Task 7.4	PUBLIC FOOD PROCUREMENTS EVALUATION CRITERIA			
		Development of the evaluation criteria, based on the practical experiences and good practices from the field - with the inputs from the MS, based on the national specificities	by M34: July 2023 + 7.5 milestone	- We find it interesting, but we are not exactly sure about the content.
		Two days workshop for the development of criteria	by M31: April 2023	
Task 7.5	CASE STUDIES			

		Comparison analyses -case studies: - template to describe the process and experiences from the individual MSs; - comparative analyses; - draft recommendation for the harmonized approach at the EU level, for the next steps/project.	by M36: September 2023	-During the process the project manager collect learnings and perspectives on the Catalogue of Food. Some of these may be relevant to case material.
Task 7.6	EU HARMONISED FRAMEWORK FOR ACTION ON FOOD PROCUREMENTS IN PUBLIC SETTINGS			
		The successfully developed and implemented pilot protocol for the implementation of public procurement of foods in public settings will be consolidated in a EU Framework for action for public procurements of foods in public settings that intend to be transferred across EU MS through the EU High Level Group on Nutrition and Physical Activity.	by M36: September 2023 + 7.4 DELIVERABLE	
Task 7.7	RECOMMENDATIONS FOR SUSTAINABLE POLICY DEVELOPMENT			
	Task 7.7.1	Organization of the roundtable to present the employed good practices and the pilot approach and provide the feedback from the MS	by M35: August 2023	
	Task 7.7.2	Recommendations for further developments of the approach will be provided in line with WP 4, to support the effective institutionalized implementation of the results and the MS and EU level use.	by M36: September 2023	
			by M34: July 2023	
		-Draft report with policy recommendations prepared -Report with policy recommendations finalized	by M36: September 2023	

1.3.5 Roadmap for WP7 activities

- Link to Miro Board:
https://miro.com/welcomeonboard/dDhoZHZHY0JtMUpSRVpkVWNvNE5YUkR6djFOOWlwcnRBcVVIUGdHVWZVUnpLNlpBMnR4dUtuQmhPSHU1emVxcnwzNDU4NzY0NTE3NjIzNTkyNjYx?invite_link_id=872051124988
- Link to recording of meeting: [Se 'Meeting' | Microsoft Stream](#)



1.4 Finland: THL

1.4.1 Meeting agenda of inter-sectoral public procurements working group workshops

Organizer: THL- Finnish Institute for Health and Welfare, Finland

Date and time: 13.1.2022 (actual meeting (AcM)) 13 – 14 (EEST) and 20.10.2021 (pre-webinar (PrW)) 10 – 12 (EEST)

Meeting location: Online -meeting

Time	Topic of discussion
10-10:15 (AcM) 10:30-10:50 (PrW)	1. Presentation of a set of legislative documents in the area of public procurement of foods (EU legislation, the Maltese Presidency outcomes and JRC report, the Slovene legislative solutions in the EU legislative context and discussion on exemption). (Speaker: THL)
11:15-11:30 (PrW)+ sent materials	2. Presentation of the current situation regarding public food procurement in our country (status report, including non-legal practices). (Speaker: THL)
11:00-12:00 (PrW)	3. Presentation of the Catalogue of Foods – Slovenian good practice, other good best practices. (Speaker: CCIS and CPH-MUN)
Material was provided before AcM	4. Presentation of identified differences and similarities in PFP based on report (D7.1), relevant for the visited MS. (Speaker: THL)

1.4.2 Meeting minutes of inter-sectoral public procurements working group workshops

Date and time: 27.10.2021

Topic of discussion	Action item	Person/Organisation responsible
1. Presentation of a set of legislative documents in the area of public procurement of foods (EU legislation, the Maltese Presidency outcomes and JRC report, the Slovene legislative solutions in the EU legislative context and discussion on exemption).	Legislation concerning procurement in Finland/EU was introduced by THL, lawyer from the association of municipalities	THL
2. Presentation of the current situation regarding public food procurement in our country (status report, including non-legal practices).	Did not concern this meeting.	
3. Presentation of the Catalogue of Foods – Slovenian good practice, other good best practices.	CCIS introduced the technical platform and CPH-MUN visualized the opportunities in a country where procurement is more similar than in Finland.	CCIS, CPH-MUN
4. Presentation of identified differences and similarities in PFP based on report (D7.1), relevant for the visited MS.	Did not concern this meeting	
5. Discussion on the selection of the type of public institutions who procure food and within this selection of at least 5 individual institutions to join further WP7 activities (Task 7.2.1)	Invitation to participants to talk about their interest to participate.	THL

Date and time: 13.1.2022

Topic of discussion	Action item	Person/Organisation responsible
Presentation of a set of legislative documents in the area of public procurement of foods (EU legislation, the Maltese Presidency outcomes and JRC report, the Slovene legislative solutions in the EU legislative context and discussion on exemption).	THL introduced Maltese Presidency outcomes and JRC report very briefly. Legislation was introduced in the previous webinar.	THL
Presentation of the current situation regarding public food procurement in our country (status report, including non-legal practices).	Deliverable -report was sent and webinar -findings of public procurement was introduced to members.	THL
Presentation of the Catalogue of Foods – Slovenian good practice, other good best practices.	Webinar recording was provided to participants with Slovenian and Danish practices before meeting	THL

Presentation of identified differences and similarities in PFP based on report (D7.1), relevant for the visited MS.	Deliverable -report was sent to members before meeting.	THL
Discussion on the selection of the type of public institutions who procure food and within this selection of at least 5 individual institutions to join further WP7 activities (Task 7.2.1)	No need for this, pilots were already chosen.	THL
NOTES:	<ul style="list-style-type: none"> - Finland has a good status in criteria concerning nutritional quality in public food procurement. - All the food groups have their own responsibility criteria as well - Wholesalers are also very professional and technologically advanced. - Sustainable procurement criteria information service is on development process, should be launched at the end of 2022 - There is a need for practical tools for increasing sustainable procurement and to follow the status of sustainable food procurement. - Easy way of increasing small producers into public food procurement is lacking. - In our case, Catalogue of foods may serve best finding small local markets - Finland is developed technologically and centralized. Catalogue of Foods does not provide instant benefit in our case, but could some viewpoints be used in our current systems or could our developed processes like the criteria information service be integrated to Catalogue of Foods? - GS1 integration to Catalogue of foods is important if it is developed further. It would also be important to see the quantity of the products from the system. 	

1.4.3 List of attendees of inter-sectoral public procurements working group workshops

LIST OF ATTENDEES
Representative from Motiva Ltd.
Representative from Finnish heart association (Heart-symbol).
Representative from Ministry of Agriculture and Forestry
Representative from Ministry of Social Affairs and Health
Lawyer representative from Association of Municipalities
Representative from Hansel Ltd. (pilot)
Representative from municipality of Muurame (pilot)
Representative from City of Turku
Representative of Finnish Environment Institute
Representative from Finnish Food Authority
THL Finland

1.4.4 Roadmap for WP7 activities

PFP IMPLEMENTATION ROADMAP				
Task n.	Sub task n.	Name of the task	Deadline	Your implementation plan
Task 7.1	EU AND NATIONAL LEGISLATIVE FRAME AND INTERSECTORAL COOPERATION			
	Task 7.1.1	Preparation of the overview/applicative situation analyses of the existing EU and national legislation related to public food procurement	M7: April 2021 + 7.1 DELIVERABLE	This is already done
	Task 7.1.2	Identification of the relevant sectors and stakeholders in each of the MS(s)	M4: January 2021	This is already done
	Task 7.1.3	Organization of an inter-sectoral group meeting/national meeting in each of the MSs	M16: by 19th January 2022 + 7.2 milestone	This is already done with pre-webinar 26.10 and meeting 13.1 with the intersectoral group
		Identification of <u>members of intersectoral working group</u> (sectors, stakeholders, chambers,...)	by the end of October 2021 at the latest	This is already done.
		Identification of PFP stakeholders, for the <u>local stakeholder forums</u> - in relation to WP2 (also discussion for national meetings)	end of October 2021 at the latest	This task is still unclear for us, we have been in contact with WP2.
		Definition of the date of the national meeting (with participants and all speakers)	at least 1 month in advance to the meeting	This is already done
		Definition of the agenda and speakers	at least 1 month in advance to the meeting	This is already done
		To provide materials for milestone: <u>meeting agenda</u> , <u>meeting minutes</u> , <u>list of the members of intersectoral group</u> , <u>plan of action (roadmap) for the pilot implementation of PFP</u> . Use already prepared templates/examples of these materials.	by 19th January 2022 at the latest	We are providing the materials. List of attendees we cannot provide due to GDPR issues but participants are presented as representatives from ministries/NGO from meeting 2/2.

M7.2 Inter-sectoral public procurements working group workshop(s)

	Task 7.1.4	Identification of national/regional/local focal points (FP) for the institutionalized coordination implementation of the public food procuring activities at the national institution(s)	M18: March 2022	In the process.
Task 7.2	Task 7.2.1	Selection of one or more type(s) of public institutions or public food procurement service and within the selection type(s), at least five individual institutions will be selected for the implementation of the action	M15: by 15th December 2021 + 7.1 milestone	This task is already done.
		To provide materials for milestone: <u>list of selected type(s) of public institutions and within this a list of selected individual institutions for the implementation of the action.</u> <u>Use already prepared template/example of these materials.</u>		This task is already done.
	Task 7.2.2	Organization of knowledge transfer training(s) workshops	by M22: July 2022 + DELIVERABLE D7.2	Pilots have been informed about the training in May. Translation possibilities to Finnish may be will be needed.
Task 7.3	Task 7.3.1	Preparation of the overview of the available tools in the participating member states with recommendations for development of the joint pilot English-language Catalogue for selected food groups	by M17: February 2022	*- We gather information about tools used in Finland. We fulfill the tools mentioned already in the 7.1.deliverable. We also mention the use of ERP-systems and integrations to GS1 register that makes our environment quite different from Slovenia. We will figure out what is the vision of Catalogue of Foods in our case. If Catalogue of Foods is to be developed further, integration to GS1 data pool is important. Also quantity of products should ideally be found from the application.
	Task 7.3.2	Development and implementation of the national/regional/local pilot study based on the task 7.3.1 outcomes	by M26: November 2022 + milestone 7.3	Product groups are chosen from one or several product groups mentioned. Market analysis is made from chosen products and list will be provided and checked. Catalogue of Foods is tested and possible ownership issues are discussed. Public tender template is tested and developed.
	Task 7.3.3	Joint execution of public tender	by M30: March 2023 + 7.4 milestone	Pilots are executed by Muurame municipality and Hansel Ltd.
		Pilot Catalogue of foods (completed and fulfilled) - deliverable	M32: May 2023 + 7.3 DELIVERABLE	We will report what is learned from this task

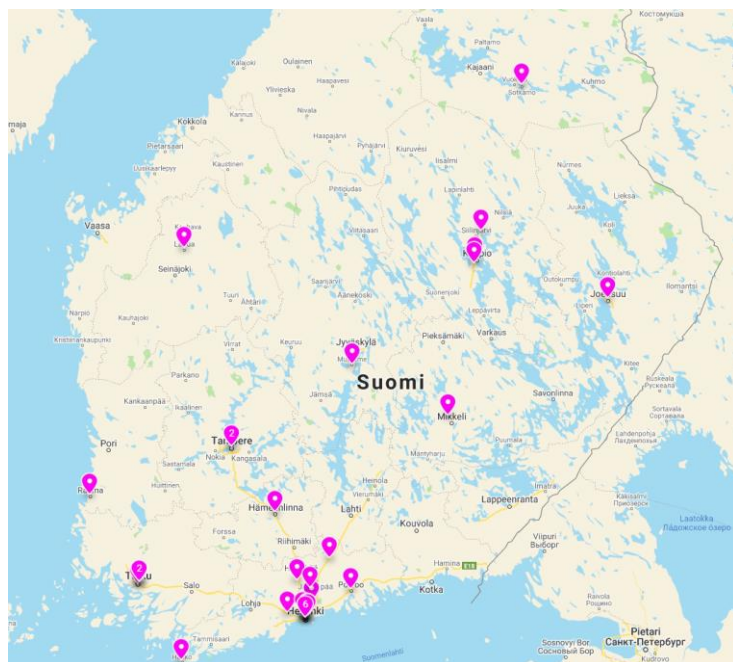
M7.2 Inter-sectoral public procurements working group workshop(s)

	Task 7.3.4	Development of the approach towards the EU market analysis with the aim to compose the joint EU list of food products	by M32: May 2023	Market analysis will be provided for combining lists from EU countries.
Task 7.4		Development of the evaluation criteria, based on the practical experiences and good practices from the field - with the inputs from the MS, based on the national specificities	by M34: July 2023 + 7.5 milestone	Evaluation criteria will be developed.
		Two days workshop for the development of criteria	by M31: April 2023	This will be attended.
Task 7.5		Comparison analyses -case studies: - template to describe the process and experiences from the individual MSs; - comparative analyses; - draft recommendation for the harmonized approach at the EU level, for the next steps/project.	by M36: September 2023	Experiences of the process are described and recommendations are drafted.
		The successfully developed and implemented pilot protocol for the implementation of public procurement of foods in public settings will be consolidated in a EU Framework for action for public procurements of foods in public settings that intend to be transferred across EU MS through the EU High Level Group on Nutrition and Physical Activity.	by M36: September 2023 + 7.4 DELIVERABLE	This will be done. Details are provided later.
Task 7.7	Task 7.7.1	Organization of the roundtable to present the employed good practices and the pilot approach and provide the feedback from the MS	by M35: August 2023	This will be done. Details are provided later.
	Task 7.7.2	Recommendations for further developments of the approach will be provided in line with WP 4, to support the effective institutionalized implementation of the results and the MS and EU level use.	by M36: September 2023	This will be done. Details are provided later.
		-Draft report with policy recommendations prepared	by M34: July 2023	This will be done. Details are provided later.
		-Report with policy recommendations finalized	by M36: September 2023	This will be done. Details are provided later.

1.4.5 Attachments

Padlets was used in regard to identify locations, thoughts concerning the challenges concerning procurement in Finland and Catalogue of Foods. Below are the results of the anonymous Padlets.

Participant's locations at the beginning of the webinar:



Feedback on strengths and challenges of Finland's procurement (Anonymous Padlet -wall feedback):

English translation	Original Finnish feedback
Strengths	
Food and nutrition recommendations + The heart label can be used in nutrition criteria in procurement	Ruoka- ja ravitsemussuosituksia + Sydänmerkkiä voi käyttää ravitsemiskriteereissä hankinnoissa
Use of medicine (writers comment: apparently it is meant that there is less use of medicines in Animal production), organic production	Lääkkeiden käyttöä, luomua
Challenges	
In food procurement, it takes time to record the requirements / level of recording of individual product requirements in order to obtain a product-specific level of comparability. There is no database from which to retrieve claims.	Elintarvikehankinnoissa yksittäisten tuotteiden vaatimusten kirjaaminen / kirjaamisen tason valinta, jotta saadaan tuotekohtainen vertailtavuustaso vie aikaa. Ei ole tietokantaa, mistä hakea vaatimuksia.

Feedback on potential, challenges and comments concerning Catalogue of Foods (Anonymous Padlet -wall feedback):

English translation	Original Finnish feedback
Potential	
Common national procurement requirements by product group or product would save workload	yhteiset kansalliset hankintavaatimukset tuoteryhmittäin tai tuotteittain säästäisi työmäärää
In the case of local products, it could work	Lähituotteiden osalta voisi toimiakin
The application could work in sourcing products from small producers, helping to find companies and suitable products	Sovellus voisi toimia pientuottajien tuotteiden hankinnassa, auttaisi löytämään yritykset ja sopivat tuotteet
When there is an oversupply or minor color defects in agricultural products, there could be an information channel that batches are available so that production batches do not go directly to the soil for burial. In the summer of 2021, too many cauliflower species were in demand at once, and they ended up straight back into the field for burial. In addition, Finnish weather conditions affected, for example, the color of broccoli and some of the color variations did not meet the quality criteria (solid green) and they were also buried in the soil.	Kun maataloustuotteissa on ylitarjontaa tai pieniä värivirheitä, voisi olla tietokanava, että erä on saatavissa, jotta tuotantoerät eivät mene suoraan multaan haudattavaksi. Kesällä 2021 kysypi liikaa kukkakaalilajeja kerralla, ja ne päättyivät suoraan takaisin peltoon haudattavaksi. Lisäksi suomalaiset sääolosuhteet vaikuttivat esimerkiksi parsakaalin väriin ja osa värimuunnoksista eivät täyttäneet laatukriteerejä (tasainen vihreä) ja nekin menivät haudattavaksi multaan.
Upcoming and new food and nutrition recommendations with the same goals as the Danish example will help.	Tulossa olevat ja uudet ruoka- ja ravitsemussuositukset samoissa tavoitteissa kuin Tanskan esimerkissä, niistä on apua.
Challenges	
Who / what would update the requirements on a daily basis that change as the product range in the market changes?	Kuka/mikä taho päivittäisi arkipäivittäin vaatimuksia, jotka muuttuvat, kun tuotevalikoima markkinoilla muuttuu?
Logistics?	Logistiikka?
Integration with production control systems?	Integrointi tuotannonohjausjärjestelmiin?
Other comments	
The operating environment is completely different compared to Slovenia. In Finland, legislation, Oiva inspections, trained personnel. Procurement expertise is present. There are still few fake foods.	Toimintaympäristö on täysin erilainen vrt Slovenia. Suomessa lainsäädäntöä, Oiva tarkastukset, koulutettu henkilöstö. Hankintaosaamista on. Väärennöksiä on vielä vähän.
In Finland, wholesalers are professional. Wholesalers check product batch certificates, not kitchens.	Suomessa tukut ovat ammattimaisia. Tukut tarkistavat tuote-eräsertifikaatit, eivät keittiöt.

Purchases are made from sources other than from wholesalers - eg directly from the producer	Ostoja tehdään muualtakin kuin tukuista – esim. suoraan tuottajalta.
In Finland, the Synkka database contains a lot of information about products. Production control systems (Jamix, Aromi...) are integrated into Synkka.	Suomessa Synkka tietokanta sisältää paljon tietoa tuotteista. Tuotannonohjausjärjestelmät (Jamix, Aromi...) on integroitu Synkkaan.
The food procurement situation in Slovenia has been considerably weaker than in Finland. The application does not bring real added value in Finland.	Elintarvikehankintojen tilanne Sloveniassa ollut huomattavasti heikompi kuin Suomessa. Sovellus ei tuo varsinaista lisäarvoa Suomessa.
In addition to Synka, Powerre has a product database, maybe others?	Synkan lisäksi on Powerresta tuotetietokanta, ehkä muitakin?
The heart mark criteria guide our procurement. In addition, we have a Guide to Responsible Food Procurement that guides you in selecting responsibility criteria for each product group.	Sydänmerkki kriteerit ohjaavat meillä hankintoja. Lisäksi meillä on Opas vastuullisiin elintarvikehankintoihin, joka opastaa tuoteryhmäkohtaisesti vastuullisuuskriteerien valintaan.
The areas of interest to Denmark are closer to the goals of Finnish organizations and the things that are being done now.	Tanskan mielenkiinnon kohteet ovat lähempänä suomalaisten organisaatioiden tavoitteita ja asioita, mitä nyt tehdään.
If an international application is to be made, wouldn't GS1 be a natural partner? However, they already have product information and channels for suppliers.	Jos kansainvälistä sovellusta lähdetään tekemään, eikö GS1 olisi luonnollinen kumppani? Heillä kuitenkin on jo tuotetiedot ja kanavat tavarantoimittajiin.
GS1 already works really well and reliably with food services in Finland, Synkka information is automatically updated in the systems, eg Aromi14. There will be a Heart Badge, an Organic Badge, etc., all recorded by the manufacturer. There is no need for other systems in addition to those operating in Finland. Fineli information, Harvest Season Releases are added to the aroma. Common CO2 attributes could be added to the gloom, which would come with the product information in the systems.	GS1 toimii jo nyt Suomessa ruokapalveluilla todella hyvin ja varmasti, Synkka-tiedot päivittyvät automaattisesti järjestelmiin esim. Aromi14. Tulee sydänmerkki, luomumerkki ym, kaikki mitä valmistaja on kirjannut. Ei tarvita muita järjestelmiä enää Suomeen toimivan lisäksi. Aromiin saadaan Fineli-tiedot, Satokausitiedotteet. Synkkaan voisi lisätä yhteiset CO2 määritteet, jotka tulisi tuotetietojen mukana järjestelmiin.
GS1 / Synkka and Relex's forecast database should be marketed internationally.	GS1/Synkka ja Relexin ennustetietopankkia kannattaisi markkinoida kansainvälisesti.
In Aromi (production control system), recommendations for various customer groups are ready to guide production	Aromissa eri asiakasryhmille suositukset valmiina ohjaamassa tuotantoa
Fineli information needs more products needed by professional kitchens	Fineli -tietoihin tarvitaan ammattikeittiöiden tarvitsemia tuotteita laajemmin
I don't see that the presented application would have anything new to offer, Finnish systems work with subscriptions to wholesalers, well for suppliers, will become electronic eLists, etc.	En näe, että esittelystä sovelluksesta olisi mitään uutta annettavaa, suomalaiset järjestelmät toimivat liittymien kanssa tukkuihin, toimittajille hyvin, tulee sähköiset eLähetyslistat ym.

1.5 Greece: ICH

1.5.1 Meeting agenda of inter-sectoral public procurements working group workshops

Organizer: Greece, ICH

Date and time: 3rd December, 2021 at 10:00-15:00 PM CET

Meeting location: Both (on-site (Harokopio University) and online)

Time	Topic of discussion
10:15-10:30	1. Presentation of Best-ReMaP <i>Speaker: ICH</i>
10:30-11:00	2. The importance of Public Procurement for healthy and sustainable food environments <i>Speaker: EPHA</i>
11:00-11:30	3. EU legislation on Public Food Procurement and related policies. Presentation of Slovene Good Practices <i>Speaker: NIJZ</i>
12:00-12:30	4. Presentation of identified differences and similarities in PFP based on report (D7.1). The case of Greece. <i>Speaker: ICH</i>
12:30-12:45	5. National procurement in Greece – Green procurement <i>Speaker: Ministry of Development and Investments</i>
12:45-13:00	6. PFP – The experience of the Municipality of Kallithea <i>Speaker: Municipality of Kallithea</i>
13:30-13:45	7. Presentation of the Catalogue of Foods – Slovenian good practice, other good best practices <i>Speaker: ICH</i>
13:45-15:00	8. Discussion on the roadplan

1.5.2 Meeting minutes of inter-sectoral public procurements working group workshops

Topic of discussion	Action item	Person/Organisation responsible
Welcome to the 1st Greek Inter-sectoral working group meeting		ICH, HUA
Presentation of Best-ReMaP		ICH
Work packages – Best-ReMaP Aims		
Public Food Procurement for sustainable healthy diets		EPHA
Mr Pushkarev began his presentation by introducing EPHA to the audience. Then, he referred to the connection between food systems and health and presented EU policy processes – programmes who deal with PFP (i.e. BestReMaP, Farm to Fork). Finally, he closed his presentation with some key recommendations on how to improve PFP.		
Presentation of a set of legislative documents in the area of public procurement of foods (EU legislation, the Maltese Presidency outcomes and JRC report, the Slovene legislative solutions in the EU legislative context and discussion on exemption).		NIJZ
Mrs Gabrijelčič presented the Best-ReMaP Joint Action with specific mention to the WP7 objectives. She highlighted how different MS are on PFP. The Catalogue of Foods and other Slovenian good practices were also mentioned during the presentation. Concerning the STOP survey results, it was mentioned that price does not seem to be high on the priority list, but is, nevertheless, the first criterion on PFP.		
Presentation of identified differences and similarities in PFP based on report (D7.1). The case of Greece.		ICH
<ul style="list-style-type: none"> - <i>Presentation of the current situation regarding public food procurement in our country</i> (status report, including non-legal practices). - <i>Presentation of identified differences and similarities in PFP based on report (D7.1), relevant for the visited MS.</i> <p>Mrs Vraila discussed the differences and similarities of PFP in MemberStates (i.e. price as the main criterion, green procurement – organic, quality schemes and regional products). She also referred to Greece's national legislation on PFP and to the green procurement plan.</p>		
National procurement in Greece – Green procurement		
Mrs Zacharopoulou shared that it was a pleasure taking part in a discussion on how to improve the diets of children through PFP and green procurement. As a national procurement officer, she		

<p>described her involvement in national procurement procedures with an emphasis on developing uniform technical specifications for all public institutions and the efforts to speed up the implementation of the national plan regarding green procurements. She also cited that parents desire healthy nutrition for their children in schools and nurseries as featured in the EE COM (2017) 572 final on Making Public Procurement work in and for Europe. The green criteria of EU Food Catering services and vending machines and the interventions of the Ministry in the field of green public procurements were presented. She highlighted that the procurement of foods is the second most costly category among procurement procedures. Concerning organic foods, they were not prioritized so far because of budget limitations of the related authorities but some pilot interventions have been considered as a step forward before including them in the next revision as a mandatory obligation. <u>She also declared the willingness of the Ministry to discuss the Best-ReMaP recommendations in the future.</u></p>	<p>Discuss with the Minister of Development and Investments the Best-ReMaP results</p>	<p>General Department of Public Contracts, Ministry of Development and Investments</p>
<p>PFP – The experience of the Municipality of Kallithea</p> <p>Mrs Skourtanioti discussed the issues and challenges of PFP in kindergartens, based on her experience as the person in charge for the Municipality of Kallithea.</p> <ol style="list-style-type: none"> 1. “Price is the main criterion in PFP. Lower price, in most cases, indicates lower quality. We work with big companies and retailers, but 5-7 years ago we collaborated with local businesses. The tender for products should cover the whole year or even 2 years, which is very difficult. In Kallithea we have 10 institutions, each one with its own kitchen, meaning that the products should be delivered every day in 10 different places, all at the same time.” 2. “We procure food in categories (meat, groceries, baked goods, frozen products, dairy). One retailer may supply us with products from more than one category (this happens because of the bidding process in procurement). Taking into account that products must be delivered in specific days and hours, in order to meet the requirements of the diet plan, multiple deliveries must be done. This is sometimes deterring for retailers and companies.” 3. “There are deviations in our budget due to differences in quantity or portions weight of the delivered products. (i.e. chicken is delivered in pieces and not based on weight and this caused deviations from our budget).” 4. “We share with the parents the diet plans every 15 days, in order for them to plan the meals at home. When we have problems with deliveries (quality or quantity of products, delays etc), parents’ meal planning is disturbed too.” 		
<p>Presentation of the Catalogue of Foods – Slovenian good practice, other good best practices.</p> <p>Mrs Papachristou presented the Catalogue of Foods – why it was created, its use and components, the benefits of its use and the emerging opportunities given by the tool. She also mentioned</p>		<p>ICH</p>

<p>Slovene good practices (i.e. organic foods, quality schemes and exclusion of food stuff from the procurement).</p>		
<p>DISCUSSION</p> <ul style="list-style-type: none"> ➤ <i>Discussion on the selection of the type of public institutions who procure food and within this selection of at least 5 individual institutions to join further WP7 activities (Task 7.2.1)</i> <p>Best-ReMaP team discussed with the representatives of the municipalities and confirmed their intention to participate in the pilot implementation of Catalogue of foods in kindergartens.</p> <ul style="list-style-type: none"> ➤ Discussion of Greece's Roadmap ➤ General Discussion <p><u>Representatives from municipalities</u> commented that It is a problem that there is no flexibility on the budget for PFP in Greece. When a specific budget is set for bread products e.g., you may not allocate it to meat e.g., even if there is surplus on the first category and deficit on the second one.</p> <p><u>ICH</u>: Are there food quality criteria on PFP?</p> <p><u>Athens Public Nursery - Municipality of Athens</u>: There are safety criteria (i.e. microbiological etc), but not quality criteria.</p> <p><u>ICH</u>: How do you think that the balance between price and quality could be improved?</p> <p><u>Municipality of Kallithea</u>: There must be flexibility regarding PFP's for improved quality and nutritional value and flexibility regarding the allocation of the available budget between different food categories.</p> <p><u>ICH</u>: If you would raise the quality of products, in which way would quantity be affected?</p> <p><u>Athens Public Nursery- Municipality of Athens</u>: We would not be within our budget. If you do not have the budget required for better quality, you are not aiming for improved quality.</p> <p><u>Athens Public Nursery - Municipality of Athens</u> proposed having a tool, a quality-price scorecard for each food product and <u>Ministry of Rural Development and Food</u> commented that this is a possible idea.</p> <p><u>Athens Public Nursery- Municipality of Athens</u> said that "we are currently operating with competitive bidding. If you try to improve the technical specifications it can result in having no providers interested. We had some providers that were not interested in understanding our standards and simply did not bother to get involved. So specification has to be as simple as possible and largely based on the minimum standards as set by laws. Only small steps are being made in the direction of improving quality so as to be able to attract providers. For instance, we refer to the Greek laws for foods and drinks, so that when we request some certifications it is easy for them to understand what we are looking for." <u>Public Nursery- Municipality of Athens</u>, also stated that they have tried to include organic products in their PFP, but producers were not able to supply them with adequate quantity for the asked time period. Moreover, <u>Athens Public Nursery -</u></p>	<p>Possible room for Best-ReMaP contribution on this model kindergarten</p>	<p>Athens Public Nursery - Municipality of Athens & ICH</p>

<p><u>Municipality of Athens</u> commented that they are planning to have a model kindergarten where nutrition will be of high standards and this effort could become a gold standard of practice.</p> <p><u>ICH</u>: What are the potentials for improvement on PFP?</p> <p><u>Ministry of Health</u> expressed their wish to work with the municipality of Athens on some criteria for PFP the benefit of others (i.e. kindergartens), adding that this could also affect procurement of non-public institutions through guidelines.</p> <p><u>ICH</u>: What do representatives of municipalities think about our plan (roadmap)?</p> <p><u>Municipality of Kallithea</u>: The Catalogue of Foods and being able to choose your preferred products and producers, would be ideal. However is this possible? Laws have to change to be able to do so. Being flexible in PFP is also very important and the Catalogue seems to be in the right direction.</p> <p><u>Athens Public Nursery - Municipality of Athens</u>: What are the criteria that products should meet to be featured in the Catalogue?</p> <p><u>ICH</u>: No extra criteria than simply conforming to the national laws.</p> <p><u>Ministry of Rural Development and Food</u> informed participants about the fruit, vegetable and milk scheme for schools, organized by the Ministry. The indicated procedure is the following: set the product specifications, make an open call-tender, use ESIDIS platform (Greek online procurement tool) and wait for the response of the providers. It is not allowed to choose producers and almost always the less expensive offer is chosen. Only 10% of the total budget can be used as an exemption of the bidding procedure, based on specific quality criteria. Basic requirements are set as a criterion while similar projects in other EU countries are not based just on the lowest price but, they are also looking for the best ratio between price and quality. This is a very complex procedure, as far as we have tried it.</p> <p><u>ICH</u>: Would you advise us to call someone else?</p> <p><u>Participants</u>: National Organization for Medicines.</p>	<p>Useful contact that could contribute on the improvement of PFP that affect children.</p> <p>Consider including National Organization for Medicines in the Intersectoral working Group</p>	<p>Ministry of Health & Athens Public Nursery - Municipality of Athens</p> <p>ICH</p>
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1.5.3 List of attendees of inter-sectoral public procurements working group workshops

LIST OF ATTENDEES
Ministry of Development and Investments, General Directorate for Public Procurement
Harokopio University
Ministry of Health
Municipality of Kessariani
Municipality of Kallithea
Ministry of Agriculture and Food
Athens' Public Nursery
Hellenic Food Authority
Institute of Child Health
Ministry of Development and Investments, General Directorate for Public Procurement
Harokopio University
Ministry of Health
Municipality of Kessariani
Municipality of Kallithea
Ministry of Agriculture and Food

1.5.4 Roadmap for WP7 activities

PFP IMPLEMENTATION ROADMAP - GREECE				
Task n.	Sub task n.	Name of the task	Deadline	Your implementation plan
Task 7.1	EU AND NATIONAL LEGISLATIVE FRAME AND INTERSECTORAL COOPERATION			
	Task 7.1.1	Preparation of the overview/applicative situation analyses of the existing EU and national legislation related to public food procurement	M7: April 2021 + 7.1 DELIVERABLE	There was not a specialized officer to give us the required information. The task was fulfilled through extensive web research.
	Task 7.1.2	Identification of the relevant sectors and stakeholders in each of the MS(s)	M4: January 2021	No challenges.
	Task 7.1.3	Organization of an inter-sectoral group meeting/national meeting in each of the MSs	M16: by 19th January 2022 + 7.2 milestone	Covid-19 situation was a problem. Two guests were not able to attend.
		Identification of <u>members of intersectoral working group</u> (sectors, stakeholders, chambers,...)	by the end of October 2021 at the latest	No challenges.
		Identification of PFP stakeholders, for the <u>local stakeholder forums</u> - in relation to WP2 (also discussion for national meetings)	end of October 2021 at the latest	We believe that even though we have identified the local stakeholder forum, this is a very heterogeneous group, we have precautions about their availability.
		Definition of the date of the national meeting (with participants and all speakers)	at least 1 month in advance to the meeting	No challenges.
		Definition of the agenda and speakers	at least 1 month in advance to the meeting	No challenges.
		To provide materials for milestone: <u>meeting agenda, meeting minutes, list of the members of intersectoral group, plan of action (roadmap) for the pilot implementation of PFP.</u>	by 19th January 2022 at the latest	There are questions about the implementation of the pilot which cause anxiety to the institutions chosen to participate in the implementation.
		Use already prepared templates/examples of these materials.		

	Task 7.1.4	Identification of national/regional/local focal points (FP) for the institutionalized coordination implementation of the public food procuring activities at the national institution(s)	M18: March 2022	Based on the results of our National Intersectoral Meeting, we believe we have already identified the relevant national and local focal points, but the target of the task is not totally clear to us yet.
Task 7.2	PARTICIPATING INSTITUTIONS AND KNOWLEDGE BUILDING			
	Task 7.2.1	Selection of one or more type(s) of public institutions or public food procurement service and within the selection type(s), at least five individual institutions will be selected for the implementation of the action	M15: by 15th December 2021 + 7.1 milestone	Public institutions are already chosen. We have included 85 public kindergatens from 3 Municipalities.
		To provide materials for milestone: <u>list of selected type(s) of public institutions and within this a list of selected individual institutions for the implementation of the action.</u> <u>Use already prepared template/example of these materials.</u>		Contact person for each instution is yet to be confirmed.
	Task 7.2.2	Organization of knowledge transfer training(s) workshops	by M22: July 2022 + DELIVERABLE D7.2	We expect more information on this task.
Task 7.3	PILOT PROCUREMENT TOOL AND JOINT PUBLIC TENDER			
	Task 7.3.1	Preparation of the overview of the available tools in the participating member states with recommendations for development of the joint pilot English-language Catalogue for selected food groups	by M17: February 2022	We believe that in Greece we do not have any kind of tools, but this is to be confirmed according to the task needs and guidance.
	Task 7.3.2	Development and implementation of the national/regional/local pilot study based on the task 7.3.1 outcomes	by M26: November 2022 + milestone 7.3	The chosen institutions seem to be a little precautious about the pilot.
	Task 7.3.3	Joint execution of public tender	by M30: March 2023 + 7.4 milestone	Not adequate information yet.
		Pilot Catalogue of foods (completed and fulfilled) - deliverable	M32: May 2023 + 7.3 DELIVERABLE	We find this derivable to be very interesting.
	Task 7.3.4	Development of the approach towards the EU market analysis with the aim to compose the joint EU list of food products	by M32: May 2023	We hope that there will be an attractive approach which, hopefully, will be adopted by our country.

				We think that this task is both challenging and promising for us and we believe that if there is a recommendation for the harmonization of the criteria at the EU level it will be very helpful for Greece.
Task 7.4	PUBLIC FOOD PROCUREMENTS EVALUATION CRITERIA			
		Development of the evaluation criteria, based on the practical experiences and good practices from the field - with the inputs from the MS, based on the national specificities	by M34: July 2023 + 7.5 milestone	
		Two days workshop for the development of criteria	by M31: April 2023	
Task 7.5	CASE STUDIES			
		Comparison analyses -case studies: - template to describe the process and experiences from the individual MSs; - comparative analyses; - draft recommendation for the harmonized approach at the EU level, for the next steps/project.	by M36: September 2023	We expect to have more information on this task.
Task 7.6				
		The successfully developed and implemented pilot protocol for the implementation of public procurement of foods in public settings will be consolidated in a EU Framework for action for public procurements of foods in public settings that intend to be transferred across EU MS through the EU High Level Group on Nutrition and Physical Activity.	by M36: September 2023 + 7.4 DELIVERABLE	
Task 7.7	RECOMMENDATIONS FOR SUSTAINABLE POLICY DEVELOPMENT			
	Task 7.7.1	Organization of the roundtable to present the employed good practices and the pilot approach and provide the feedback from the MS	by M35: August 2023	We strongly suggest the participation of representatives of the engaged Ministries.
	Task 7.7.2	Recommendations for further developments of the approach will be provided in line with WP 4, to support the effective institutionalized implementation of the results and the MS and EU level use.	by M36: September 2023	
		-Draft report with policy recommendations prepared	by M34: July 2023	
		-Report with policy recommendations finalized	by M36: September 2023	

1.5.5 Attachments





1.6 Hungary: NIPN

1.6.1 Meeting agenda of inter-sectoral public procurements working group workshops

Organizer: Hungary, National Institute of Pharmacy and Nutrition (NIPN, OGYÉI)

Date and time: 12th January 2022, 9:00 – 14:00

Meeting location: online (Microsoft Teams)

Time	Topic of discussion
9:00-9:10	1. Conference opening <i>Speaker: NIPN</i>
9:10-9:25	2. The role of NIPN in the field of food and nutrition science <i>Speaker: NIPN</i>
9:25-9:45	3. The role of NIPN related to public catering <i>Speaker: NIPN</i>
9:45-10:15	4. Presentation of the Best ReMaP Joint Action and the Work Package 7 <i>Speaker: NIPN</i>
10:15-10:35	5. EU legislative background in the area of public food procurement; international recommendations <i>Speaker: NIPN</i>
10:35-10:55	6. Public food procurement in Europe, based on the Slovenian report (D7.1); good practices from member states <i>Speaker: NIPN</i>
10:55-11:10	7. Coffee break
11:10-11:50	8. Public procurement of food and meal services in Hungary: the current situation <i>Speaker: Public Procurement Specialist</i>
11:50-12:10	9. Presentation of the Slovenian good practice, the Catalogue of Foods <i>Speaker: NIPN</i>
12:10-12:30	10. The action plan of WP7 pilot project in Hungary <i>Speaker: NIPN</i>
12:30-14:00	11. Roundtable: Discussion on the current situation and future possibilities regarding public food procurement in Hungary
9:00-9:10	12. Conference opening <i>Speaker: NIPN</i>

1.6.2 Meeting minutes of inter-sectoral public procurements working group workshops

Topic of discussion	Action item	Person/Organisation responsible
1. Conference opening	Opening remarks	NIPN
2. The role of NIPN in the field of food and nutrition science	Presentation of NIPN, its vision and mission. Introduction of Directorate General for Food and Nutrition: roles, responsibilities, tasks related to food policies and healthy nutritional environment. Current and future national and international projects; education platforms (public and professional).	NIPN
3. Presentation of the Best ReMaP Joint Action and the Work Package 7	Presentation of the Best ReMaP Joint Action and the Hungarian participation in WP5 and WP7. WP7: Aims, tasks, milestones (7.1-7.7), details of STOP national survey. Webpage recommendation: www.bestremap.eu	NIPN
4. EU legislative background in the area of public food procurement; international recommendations	Presentation of the EU legislative background; Green Public Procurement, GPP Training Toolkit, the Maltese Presidency outcomes and JRC report; online availabilities. Europe's Beating Cancer Plan, EU Mobile App, Farm to Fork Strategy. EU Common Agricultural Policy 2023-2027. WHO: PFP and service policies for a healthy diet. EFSA recommendation. EFSA&Food Service Europe: Choosing best value in contracting food services.	NIPN
5. Public food procurement in Europe, based on the Slovenian report (D7.1); good practices from member states	The public food procurement practices of other member states participating in WP7 were presented along the lines set out in the report. The specific features, similarities and differences, problems, suggestions in WP7 member states (except Hungary) were summarized separately in more detail. At the end of the presentation, good practices were presented as well, e.g. from Finland, Denmark.	NIPN
6. Public procurement of food and meal services in Hungary: the current situation	General characteristics of PFPs: contracting authorities, legislative background, procurement threshold values (higher from 01/01/2022), suitability requirements, award criteria, market survey for food products. Subdivision of procedures.	Public procurement specialist
7. Presentation of the Slovenian good practice, the Catalogue of Foods	The triggers for the reform of public food procurement in Slovenia; the related EU and local legislation context. Applying 20% exemption to support short food supply chains. The website of the Food Catalogue and its operation step by step with a photo guide. The benefits of the Food Catalogue for both public institutions and suppliers were summarized. The Slovenian results and benefits were emphasized; the problems need	NIPN

	to be solved were also mentioned. Process of finding solutions: defining tasks and responsibilities; multi-sectoral approach.	
8. The action plan of WP7 pilot project in Hungary; defining milestones	WP7 Deliverables and milestones – presentation with timeline 2020-2023. Defining main tasks according to the Slovenian Roadmap – Plan of Action. Invitation of the participants for further collaboration related to the project.	NIPN
9. Roundtable discussion on the current situation and future possibilities regarding public food procurement in Hungary	<p>Appreciation from the participants for the inter-sectoral meeting and the possibility of consulting together. Roundtable discussion along the questions sent to attendees before the meeting. Questions briefly as below:</p> <ol style="list-style-type: none"> 1. How could a higher proportion of local, organic, handmade and trademarked products get into public catering? What is needed for the food producers and service providers in order to offer healthier choices of food? 2. Is there a plan for changing the regulation of public food procurement related to public catering? 3. Would it be possible in the future for Hungary to implement the exemption rule in PFPs, similarly to Slovenia? 4. What can be done by the legislator, maintainer, food industry, public caterer in order to ensure higher quality, healthier and more sustainable food choices in public catering? 5. According to your opinion, in which areas does public catering procurement pose the greatest challenge? How could they be changed? <p>Participants looking forward to future opportunities for cooperation in the field of a healthier public food supply.</p>	NIPN

1.6.3 List of attendees of inter-sectoral public procurements working group workshops

LIST OF ATTENDEES
Miniszterelnökség, Közbeszerzési felügyeletért felelős helyettes államtitkárság (Prime Minister's Office, Deputy State Secretariat for Supervision of Public Procurement)
EMMI, Egészségügyért Felelős Államtitkárság (Ministry of Human Capacities, State Secretariat for Healthcare))
Agrárminisztérium (Ministry of Agriculture)
Közbeszerzési Hatóság (Public Procurement Authority)
Nemzeti Agrargazdasági Kamara (National Chamber of Agriculture, Food and Rural Development)
Magyar Önkormányzatok Szövetsége (Association of Hungarian Municipalities)
Turisztikai és Vendéglátó Munkaadók Országos Szövetsége (Hungarian Hospitality Employers' Association)
Élelmezésvezetők Országos Szövetsége (National Association of Food Catering Managers)
Nemzeti Élelmiszerlánc-biztonsági Hivatal (National Food Chain Safety Office)
Nemzeti Népegészségügyi Központ (National Public Health Center)
Magyar Dietetikusok Országos Szövetsége (Hungarian Dietetic Association)
Felelős Élelmiszergyártók Szövetsége (Federation of Responsible Food Manufacturers)
Digitális Termelői Piac/Közért+ Zrt. (Digital Market of Producers)
Pestszentlőrinc - Pestszentimre Önkormányzata Egyesített Bölcsődék (United Nurseries of Budapest 18 th District)
External expert, lawyer, public procurement specialist with contract in Best Remap WP7
NIJZ Slovenia
SE EMK (Semmelweis University, Health Services Management Training Centre)
NIPN (National Institute of Pharmacy and Nutrition)

1.6.4 Roadmap for WP7 activities

PFP IMPLEMENTATION ROADMAP - HUNGARY				
Task n.	Sub task n.	Name of the task	Deadline	Your implementation plan
Task 7.1	EU AND NATIONAL LEGISLATIVE FRAME AND INTERSECTORAL COOPERATION			
	Task 7.1.1	Preparation of the overview/applicative situation analyses of the existing EU and national legislation related to public food procurement	M7: April 2021 + 7.1 DELIVERABLE	NIPN. We gathered the informations from Public Procurement Authority of Hungary and from Hungarian Hospitality Employers' Association (VIMOSZ) - is the „voice” of tourism and catering business representing the interests of employers towards decision makers and employees. And we overviewed the all related national laws, decrees and guidelines.
	Task 7.1.2	Identification of the relevant sectors and stakeholders in each of the MS(s)	M4: January 2021	NIPN, No challenges.
	Task 7.1.3	Organization of an inter-sectoral group meeting/national meeting in each of the MSs	M16: by 19th January 2022 + 7.2 milestone	NIPN. We organized online (on teams) intersectoral working group because of COVID. Our first plan was to hold the meeting in December 2021, but due to illness a new date (12th January) had to be set.
		Identification of <u>members of intersectoral working group</u> (sectors, stakeholders, chambers,...)	by the end of October 2021 at the latest	NIPN, No challenges. Additional information that we contracted with an external expert (Lawyer, Public Procurement Specialist) during the implementation of the project.
		Identification of PFP stakeholders, for the <u>local stakeholder forums</u> - in relation to WP2 (also discussion for national meetings)	end of October 2021 at the latest	NIPN, We identified the stakeholders. There is ongoing consultation with WP2.
		Definition of the date of the national meeting (with participants and all speakers)	at least 1 month in advance to the meeting	NIPN. Before the intersectoral meeting's date was set we made many "small meetings" (10) with experts on different field of PFP.
		Definition of the agenda and speakers	at least 1 month in advance to the meeting	NIPN, No challenges
		To provide materials for milestone: <u>meeting agenda, meeting minutes, list of the members of intersectoral group, plan of action (roadmap) for the pilot implementation of PFP.</u>	by 19th January 2022 at the latest	NIPN, No challenges Our meeting was really succesful, we got many useful comments. And in the end of the meeting we held a roundtable discussion on the current situation and future possibilities regarding public food procurement in Hungary.

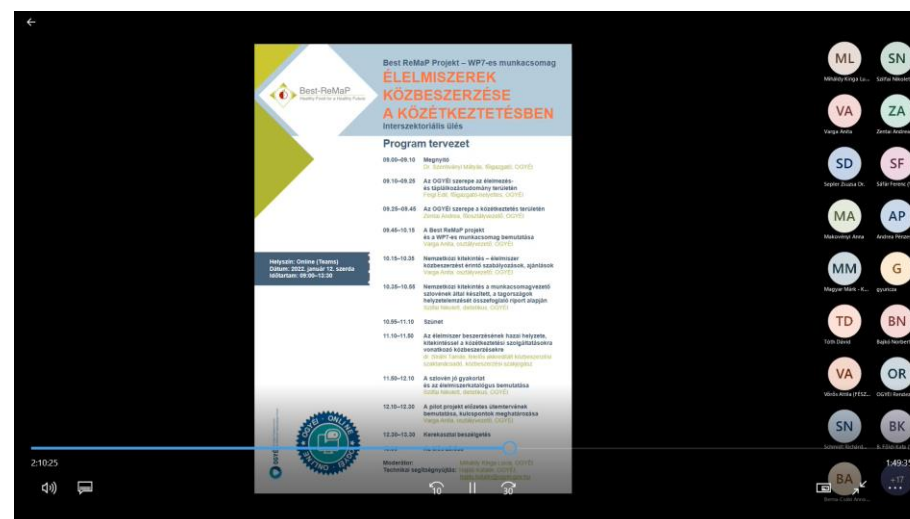
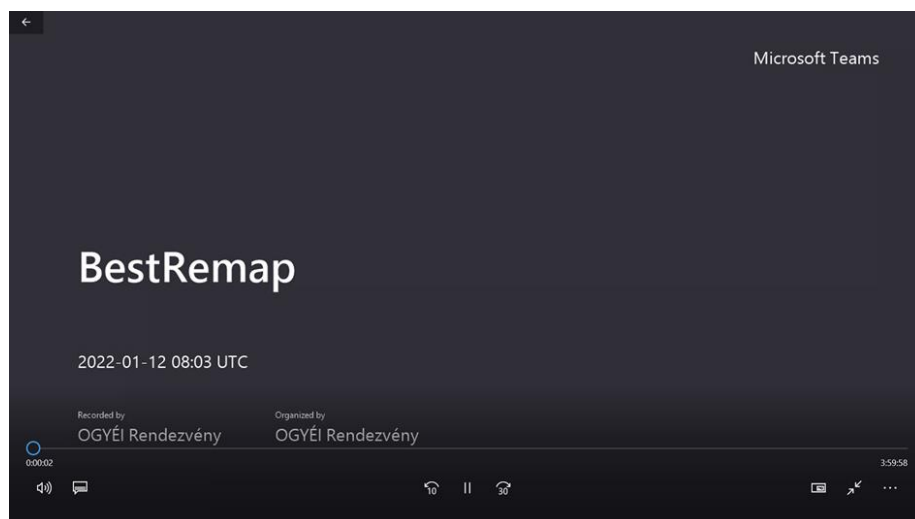
		Use already prepared templates/examples of these materials.		
	Task 7.1.4	Identification of national/regional/local focal points (FP) for the institutionalized coordination implementation of the public food procuring activities at the national institution(s)	M18: March 2022	NIPN. Based on the results of our intersectoral meeting, we believe we have already identified the relevant national and local focal points, and we selected public institutions to the project, but the target of this task is not totally clear to us yet. We (NIPN) would like to control and support the whole WP7 activities in the selected institutions. In light of this, if we are right, we will be the focal point.
PARTICIPATING INSTITUTIONS AND KNOWLEDGE BUILDING				
Task 7.2	Task 7.2.1	Selection of one or more type(s) of public institutions or public food procurement service and within the selection type(s), at least five individual institutions will be selected for the implementation of the action	M15: by 15th December 2021 + 7.1 milestone	NIPN The selection based on recommendations made by: Pest County Governmental Office; Tamás Stráhl LL.M.; Andrea Péntes/President of ÉLOSZ=National Association of Food Catering Managers. Public institutions are already chosen. We have included 5 public nursery from 1 Municipality.
		To provide materials for milestone: list of selected type(s) of public institutions and within this a <u>list of selected individual institutions for the implementation of the action.</u> <u>Use already prepared template/example of these materials.</u>		NIPN, No challenges We sent every asked details about Budapest Capital XVIII. District Economic Supply Service (Gazdasági Ellátó Szolgálat=GESZ) United Nurseries and the selected individual institutions (nurseries).
	Task 7.2.2	Organization of knowledge transfer training(s) workshops	by M22: July 2022 + DELIVERABLE D7.2	NIPN. We expect more information on this task.
PILOT PROCUREMENT TOOL AND JOINT PUBLIC TENDER				
Task 7.3	Task 7.3.1	Preparation of the overview of the available tools in the participating member states with recommendations for development of the joint pilot English-language Catalogue for selected food groups	by M17: February 2022	NIPN. We expect more information on this task. And we have to also discuss it with our external expert and the selected institutions's catering coordinator.
	Task 7.3.2	Development and implementation of the national/regional/local pilot study based on the task 7.3.1 outcomes	by M26: November 2022 + milestone 7.3	NIPN. We expect more information on this task. And we will discuss every details with the selected insitutions and with our external expert.

	Task 7.3.3	Joint execution of public tender	by M30: March 2023 + 7.4 milestone	Not adequate information yet.
		Pilot Catalogue of foods (completed and fulfilled) - deliverable	M32: May 2023 + 7.3 DELIVERABLE	NIPN and the selected institutions. We find this task/process will be very interesting. But first we have to choose one food group. (Our priority is milk and milk products.)
	Task 7.3.4	Development of the approach towards the EU market analysis with the aim to compose the joint EU list of food products	by M32: May 2023	We hope it will be an excellent approach, which hopefully will be adopted by our country and later other country in the EU too.
Task 7.4	PUBLIC FOOD PROCUREMENTS EVALUATION CRITERIA			
		Development of the evaluation criteria, based on the practical experiences and good practices from the field - with the inputs from the MS, based on the national specificities	by M34: July 2023 + 7.5 milestone	We think that this task is both challenging and promising for us and we believe that if there is a recommendation for the harmonization of the criteria at the EU level it will be very helpful for Hungary and other countries too.
		Two days workshop for the development of criteria	by M31: April 2023	We expect more information on this task.
Task 7.5	CASE STUDIES			
		Comparison analyses -case studies: - template to describe the process and experiences from the individual MSs; - comparative analyses; - draft recommendation for the harmonized approach at the EU level, for the next steps/project.	by M36: September 2023	Not adequate information yet.
Task 7.6				
		The successfully developed and implemented pilot protocol for the implementation of public procurement of foods in public settings will be consolidated in a EU Framework for action for public procurements of foods in public settings that intend to be transferred across EU MS through the EU High Level Group on Nutrition and Physical Activity.	by M36: September 2023 + 7.4 DELIVERABLE	Not adequate information yet.
Task 7.7	RECOMMENDATIONS FOR SUSTAINABLE POLICY DEVELOPMENT			
	Task 7.7.1	Organization of the roundtable to present the employed good practices and the pilot approach and provide the feedback from the MS	by M35: August 2023	Not adequate information yet.
	Task 7.7.2	Recommendations for further developments of the approach will be provided in line with WP 4, to support the effective institutionalized implementation of the results and	by M36: September 2023	Not adequate information yet.

M7.2 Inter-sectoral public procurements working group workshop(s)

	the MS and EU level use. -Draft report with policy recommendations prepared -Report with policy recommendations finalized	by M34: July 2023	Not adequate information yet.
		by M36: September 2023	Not adequate information yet.

1.6.5 Attachments





Best-ReMaP
Healthy Food for a Healthy Future

Az OGYÉI szerepe az élelmezés- és táplálkozástudomány területén

Feigl Edit
főigazgató-helyettes,
OGYÉI Élelmezés- és Táplálkozástudományi Főigazgatóság

Participants: ML, OR, VA, SN, SD, SF, MA, AP, SK, MM, G, 154/24, 2:20, 4:30



Best-ReMaP
Healthy Food for a Healthy Future

Az élelmiszer beszerzésének hazai helyzete, kitékintéssel a közétkeztetési szolgáltatásokra vonatkozó közbeszerzésekre

Dr. Stráhl Tamás, közbeszerzési szakjogász, felelős akkreditált közbeszerzési szaktanácsadó
2022.01.12.

Participants: DT, ML, FE, VA, SN, ZA, SD, SF, MA, AP, MM, G, TD, BN, VA, OR, SN, 18



Best-ReMaP
Healthy Food for a Healthy Future

A Best ReMaP projekt és a WP7-es munkacsomag bemutatása

Varga Anita, osztályvezető
Országos Gyógyszerészeti és Élelmezés-egészségügyi Intézet

Participants: ML, ZA, FE, OR, SN, SD, SF, MA, AP, SK, MM, G, LR, TD, BN, VA, OR, 3:02:30, 1:10, 1:10

1.7 Poland: SUM

1.7.1 Meeting agenda of inter-sectoral public procurements working group workshops

Organizer: Medical University of Silesia, Katowice, Poland

Date and time: 13.12.2021 10.00-13.00

Meeting location: Online/on-site

Time	Topic of discussion
10.00-10.10	1. Welcoming and introducing participants SUM – Project Manager
10.10-10.25	2. Presentation of Project Best Re-MaP (focus on WP7) SUM
10.25-10.30	Questions and Discussion
10.30-10.50	3. Presentation of a set of legislative documents in the area of public procurement of foods (EU legislation, the Maltese Presidency outcomes and JRC report, the Slovene legislative solutions in the EU legislative context and discussion on exemption). SUM
10.50-11.00	Questions and Discussion
11.00-11.25	4. Presentation of the current situation regarding public food procurement in our country (status report, including non-legal practices). SUM
11.25-11.35	Questions and Discussion
11.35-11.50	5. Presentation of the Catalogue of Foods – Slovenian good practice (mention about further WP7 activities), other promising practices (focus on Polish perspective i.e. StratKit Project). SUM
11.50-12.00	Questions and Discussion
12.00-12.45	6. Open Discussion about identified differences and similarities in PFP based on report (D7.1), barriers and facilitators for develop recommendations SUM
12.45-13.00	7. Summary of the meeting, establishing an action plan of the working group SUM

1.7.2 Meeting minutes of inter-sectoral public procurements working group workshops

Topic of discussion	Action item	Person/Organisation responsible
1. Presentation of a set of legislative documents in the area of public procurement of foods (EU legislation, the Maltese Presidency outcomes and JRC report, the Slovene legislative solutions in the EU legislative context and discussion on exemption).	Presentation, discussion	SUM
2. Presentation of the current situation regarding public food procurement in our country (status report, including non-legal practices).	Presentation, discussion	SUM
3. Presentation of the Catalogue of Foods – Slovenian good practice, other good best practices.	Presentation, discussion	SUM
4. Presentation of identified differences and similarities in PFP based on report (D7.1), relevant for the visited MS.	Presentation, discussion	SUM
5. Establishing a group action plan, main goals. Taking the Polish perspective into account in international experience.	Discussion	SUM

Main findings:

1. Building awareness of responsibility for health and raising competences among a wide range of recipients: cooperation with local governments, authorizing officers / cooks, directors of educational institutions, parents
2. Authorizing officer - the need to educate about the volume of available solutions / opportunities in the field of public procurement as well as responsibility and real savings of time, money and the environment
3. Resolutions adopted by local self-governments - the possibility of real shaping of a healthy food environment in individual establishments.
4. Including in the work of the Expert Group such units as: schools without kitchen facilities, orphanages, and social welfare homes.
5. The final assumed result of the work of the Expert Group is holistic and multidirectional action:
 - Developing recommendations on public procurement in the aspect of food (taking into account quality criteria, green public procurement issues, and the locality and seasonality of products) for children and adolescents, as well as for the elderly (social welfare homes), addressed to: local governments and authorizing officers;
 - Developing a training scheme to increase the competences of authorizing officers in terms of both the public procurement procedure and the specificity of nutrition for children and adolescents.

1.7.3 List of attendees of inter-sectoral public procurements working group workshops

LIST OF ATTENDEES
Medical University of Silesia, Katowice, Poland
Provincial Sanitary and Epidemiological Station, Katowice, Poland
“School on fork” Foundation, Warsaw, Poland
“Polish Kids” Foundation, Warsaw, Poland
Ministry of Health, Department of Public Health, Warsaw, Poland
Polish Federation of Food Producers Association of Employers, Warsaw, Poland
Director of Municipal Nurseries, Gliwice, Poland
Polish Society of Dietetics, Warsaw, Poland
Municipality, Rybnik, Poland
Upper Silesian Child Health Center, Department of Pediatric Diabetology and Paediatrics
Medical University of Silesia, Department of Public Procurements, Katowice, Poland

1.7.4 Roadmap for WP7 activities

PFP IMPLEMENTATION ROADMAP				
Task n.	Sub task n.	Name of the task	Deadline	Your implementation plan
Task 7.1	EU AND NATIONAL LEGISLATIVE FRAME AND INTERSECTORAL COOPERATION			
	Task 7.1.1	Preparation of the overview/applicative situation analyses of the existing EU and national legislation related to public food procurement	M7: April 2021 + 7.1 DELIVERABLE	Contact with experts, review of materials, laws, etc. responsible: SUM
	Task 7.1.2	Identification of the relevant sectors and stakeholders in each of the MS(s)	M4: January 2021	Contact with stakeholders, networking in health responsible: SUM
	Task 7.1.3	Organization of an inter-sectoral group meeting/national meeting in each of the MSs	M16: by 19th January 2022 + 7.2 milestone	responsible: SUM
		Identification of <u>members of intersectoral working group</u> (sectors, stakeholders, chambers,...)	by the end of October 2021 at the latest	Contact with stakeholders - as intersectoral as possible strategy: By people to people responsible: SUM
		Identification of PFP stakeholders, for the <u>local stakeholder forums</u> - in relation to WP2 (also discussion for national meetings)	end of October 2021 at the latest	responsible: SUM
		Definition of the date of the national meeting (with participants and all speakers)	at least 1 month in advance to the meeting	responsible: SUM
		Definition of the agenda and speakers	at least 1 month in advance to the meeting	Translate all WP7 materials into Polish language responsible: SUM
		To provide materials for milestone: <u>meeting agenda, meeting minutes, list of the members of intersectoral group, plan of action (roadmap) for the pilot implementation of PFP.</u>	by 19th January 2022 at the latest	responsible: SUM
		Use already prepared templates/examples of these materials.		

	Task 7.1.4	Identification of national/regional/local focal points (FP) for the institutionalized coordination implementation of the public food procuring activities at the national institution(s)	M18: March 2022	Working/Experts Group Still on discussion: coordination at national or at local level (by i.e. Local Food/Nutrition Strategy) responsible: SUM
Task 7.2	PARTICIPATING INSTITUTIONS AND KNOWLEDGE BUILDING			
	Task 7.2.1	Selection of one or more type(s) of public institutions or public food procurement service and within the selection type(s), at least five individual institutions will be selected for the implementation of the action	M15: by 15th December 2021 + 7.1 milestone	Agreement with Rybnik Municipality Choose schools of Rybnik - main problem is barrier of language (reluctance on the part of potential participants) responsible: SUM
		To provide materials for milestone: <u>list of selected type(s) of public institutions and within this a list of selected individual institutions for the implementation of the action.</u> <u>Use already prepared template/example of these materials.</u>		responsible: SUM
	Task 7.2.2	Organization of knowledge transfer training(s) workshops	by M22: July 2022 + DELIVERABLE D7.2	responsible: SUM
Task 7.3	PILOT PROCUREMENT TOOL AND JOINT PUBLIC TENDER			
	Task 7.3.1	Preparation of the overview of the available tools in the participating member states with recommendations for development of the joint pilot English-language Catalogue for selected food groups	by M17: February 2022	interview with polish participants, define main needs and usefulness of Catalogue responsible: SUM
	Task 7.3.2	Development and implementation of the national/regional/local pilot study based on the task 7.3.1 outcomes	by M26: November 2022 + milestone 7.3	coordination between participants responsible: SUM
	Task 7.3.3	Joint execution of public tender	by M30: March 2023 + 7.4 milestone	responsible: SUM
		Pilot Catalogue of foods (completed and fulfilled) - deliverable	M32: May 2023 + 7.3 DELIVERABLE	responsible: SUM

	Task 7.3.4	Development of the approach towards the EU market analysis with the aim to compose the joint EU list of food products	by M32: May 2023	gathering data from polish participants responsible: SUM
Task 7.4	PUBLIC FOOD PROCUREMENTS EVALUATION CRITERIA			
		Development of the evaluation criteria, based on the practical experiences and good practices from the field - with the inputs from the MS, based on the national specificities	by M34: July 2023 + 7.5 milestone	systematic review of evaluation criteria based on polish experience responsible: SUM
		Two days workshop for the development of criteria	by M31: April 2023	responsible: SUM
Task 7.5	CASE STUDIES			
		Comparison analyses -case studies: - template to describe the process and experiences from the individual MSs; - comparative analyses; - draft recommendation for the harmonized approach at the EU level, for the next steps/project.	by M36: September 2023	interview with polish participants responsible: SUM
Task 7.6	EU HARMONISED FRAMEWORK FOR ACTION ON FOOD PROCUREMENTS IN PUBLIC SETTINGS			
		The successfully developed and implemented pilot protocol for the implementation of public procurement of foods in public settings will be consolidated in a EU Framework for action for public procurements of foods in public settings that intend to be transferred across EU MS through the EU High Level Group on Nutrition and Physical Activity.	by M36: September 2023 + 7.4 DELIVERABLE	polish input responsible: SUM
Task 7.7	RECOMMENDATIONS FOR SUSTAINABLE POLICY DEVELOPMENT			
	Task 7.7.1	Organization of the roundtable to present the employed good practices and the pilot approach and provide the feedback from the MS	by M35: August 2023	Working/Expert Group - sum up of polish experiences, facilitators and barriers responsible: SUM
	Task 7.7.2	Recommendations for further developments of the approach will be provided in line with WP 4, to support the effective institutionalized implementation	by M36: September 2023	responsible: SUM

	of the results and the MS and EU level use.	by M34: July 2023	responsible: SUM
	-Draft report with policy recommendations prepared		
	-Report with policy recommendations finalized	by M36: September 2023	responsible: SUM

1.7.5 Attachments



Figure 1: Information on StratKIT Project Tweeter

https://www.rybnik.eu/dla-mieszkancow/aktualnosci/aktualnosc/rybnik-ekspertem-w-zakresie-zamowien-zywnosci

Poczta pracownicza S...

Rybnik Dla mieszkańców Miasto Biznes Czas wolny Rewitalizacja

15.12.2021 EDUKACJA

RYBNIK EKSPERTEM W ZAKRESIE ZAMÓWIEŃ ŻYWNOŚCI

Działania Rybnika w obszarze promowania zrównoważonej diety w instytucjach publicznych (StratKIT) zostały dostrzeżone przez Śląski Uniwersytet Medyczny, który realizuje projekt Best Re-Map.

Rybnik został zaproszony do Grupy Ekspertkiej, której zadaniem będzie m.in. opracowanie wartościowych, prostych do zaadaptowania rekomendacji w zakresie promowania zdrowych wyrobów żywnościowych i wartościowych produktów spożywczych.

“ - Na wczorajszym hybrydowym spotkaniu, w którym uczestniczyli przedstawiciele m.in. Ministerstwa Zdrowia, Inspekcji Sanitarno-Epidemiologicznej, fundacji i stowarzyszeń promujących zdrowe wybory żywieniowe wśród dzieci, samorządów lokalnych oraz towarzystw naukowych, Miasto Rybnik zaprezentowało rezultaty projektu StratKIT - mówi **Monika Kubisz**, koordynatorka projektu StratKIT ze strony Urzędu Miasta Rybnika. - Mamy nadzieję, że naukowcy ze Śląskiego Uniwersytetu Medycznego doradzą naszym placówkom oświatowym, w jaki sposób zamawiać produkty żywnościowe tak, aby miały one wysoką jakość, a nie tylko najniższą cenę - dodaje.

> Więcej na stronie [Śląskiego Uniwersytetu Medycznego](#)

> Projekt [Best Re-Map](#)

Figure 2: Information on Rybnik Municipality Website



Pierwsze spotkanie Grupy Eksperckiej ds. zamówień publicznych w aspekcie żywności. Projekt Best Re-MaP.

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Zespół Naukowców SUM dr n. o zdr. Katarzyna Brukato oraz prof. Oskar Kowalski razem z partnerami z 24 krajów europejskich oraz Komisją Europejską realizuje projekt Best Re-MaP, którego jednym z celów jest właśnie opracowanie wartościowych, prostych do zaadaptowania rekomendacji w zakresie promowania zdrowych wyborów żywieniowych i wartościowych produktów spożywczych.

Powołano Grupę Ekspercką składającą się z 25 osób z 14 różnych instytucji (m.in. Ministerstwa Zdrowia, Inspekcji Sanitarno-Epidemiologicznej, fundacji i stowarzyszeń promujących zdrowe wybory żywieniowe wśród dzieci, przedstawicieli samorządów lokalnych oraz towarzystw naukowych). Tak szeroki skład jest niezbędny, celem zapewnienia jak najszerzego spojrzenia na problemy i wyzwania oraz opracowania jak najbardziej realnych rozwiązań.

Figure 3: Information and photos on SUM Poland website.



Figure 4: Information and photos on SUM Poland website.



Figure 5: Information and photos on SUM Poland website.